

Board of Selectmen Meeting  
Minutes – September 25, 2013

**Present:** Selectmen – Mark Gilmore, Carolyn Shores Ness, David Wolfram  
Interim Town Administrator – Wendy Foxmyn

**Hearings/Apearances before the Board:**

- **Holding tank for construction project:** Present – Greg Gardner, Dick Calisewski  
Mr. Gardner requested permission from the Board of Health to install a temporary holding tank for a construction trailer. Mr. Calisewski reported that he has reviewed the proposed plans and finds them acceptable. **A motion was made by Mr. Wolfram, seconded by Ms. Ness, and unanimously voted, to approve the request.**

**Minutes:** Minutes of the September 11, 2013 were reviewed and approved.

**Public Comments:** Spokesperson – Joshua Sodaitis

Mr. Sodaitis made a general statement about the plans of Jim Pasiecznik and the non-profit firm which has been created in response to the opportunity to cultivate and dispense medical marijuana. The firm, JM Farm's Patient Group has passed phase one of the licensing process and has 45 days from September 18<sup>th</sup> to complete phase two of the process.

In response to Mr. Sodaitis' interest in hearing from the Town, both Ms. Ness and Mr. Gilmore indicated that there is much that is not known about the process. Mr. Gilmore characterized it as an onerous task to keep up with developments. Questions, for which there are currently no answers, were raised about the tax status of sales and other DOR related issues, training for persons operating the dispensaries, hardship waivers for clients, municipal support, and qualified inspectors. Mr. Wolfram said he would like a clear understanding of what the Department of Public Health (DPH) is talking about. Mr. Sodaitis admitted that guidelines are being released in a piecemeal fashion and assured the Board that he will share information as it becomes available.

**Selectmen's Comments/ Announcements:**

**Board of Health Comments/ Announcements:**

Ms. Ness reported that the EDS (opportunity to get flu shots) date has been changed to October 20. It will be held at the same Yankee Candle site as last year (Corporate headquarters) from 10 am to 1 p.m. She urged everyone to come out and get his flu shot. She also reminded that there has not been a killing frost and ticks and mosquitoes are still very active.

- Mr. Calisewski, the Health Agent, reported that he is making good progress in resolving the issue at Steve Melnik's farm house.
- As the Animal Inspector, he has just received the Animal Book and hopes to begin the inspection process soon.

## Discussion/ Decision/Signature Items:

- **Appointments: Personnel Board** – A motion was made by Ms. Ness, seconded by Mr. Wolfram, and unanimously voted to appoint Marie Guerin to the Personnel Board.

**Recreation Committee** – There were four candidates for positions on the Rec Committee. Ms. Ness thought perhaps all four should be interviewed by the Board, but Mr. Gilmore said the Rec Committee had already done that, and had presented the names of 2 for appointment by the Board. **A motion was made by Mr. Wolfram, seconded by Ms. Ness, and unanimously voted, to appoint Kristina Baranoski and Becky Zoly to the Rec. Commission.**

- **New Employee searches** – Ms. Foxmyn reported the process of finding a new Accountant is underway. She plans to consult with the Personnel Bd. and involve the BOS in making a decision on the seating of a search committee for the Town Clerk/Collector/ Treasurer position. As for the Town Administrator position, she thought it wise to wait for the DOR report.
- **Use of Reserve Funds** – Notice was received from the Finance Committee that funds will be transferred from the Reserve Fund to lease two copiers. No vote is required of the BOS.
- **Site Assignment** – At the last meeting the Board discussed and voted on issuing a site assignment for Mr. Romanowski even though he is no longer operating a commercial piggery. Since the document was not available at that time one was presented for signing. In a new motion made by Ms. Ness, seconded by Mr. Wolfram, the BOS re-voted its decision. The vote was 2,0,1, with Mr. Gilmore abstaining. He felt issuing a site assignment was premature.
- **Contract for Solid Waste Inspections** – A motion was made by Ms. Ness, seconded by Mr. Wolfram, and voted, to sign the contract for solid waste inspections at \$75.00 per inspection.
- **FRCOG and Franklin Regional Retirement System letter** – A motion was made by Ms. Ness, and seconded by Mr. Wolfram, to sign a letter to state legislators requesting the state take over the retirement system.  
Discussion - Mr. Gilmore said that the regional retirement system was established when the state disbanded the county system. At that time Deerfield contributed a large sum of money to a new retirement system. Now there is a move to combine the regional system with that of the state, supposedly with no changes to the member retirees. Comment was made by Mr. Wolfram about what happened when the state took over the welfare system; it, too, was not supposed to create changes. One known change is that to be vested in the system an employee would have to meet a 20 year time period,

double the current 10 year vestment requirement. No action was taken on the motion pending more research to better understand the issue.

- **Special Town Meeting (STM)** – A motion was made by Ms. Ness, seconded by Mr. Wolfram, and unanimously voted, to set the date of a STM for October 28, 2013, with the warrant to close on October 9, 2013.

**Interim Town Administrator's Report:**

- The process of replacing the Accountant is underway. Applications are being reviewed.
- The search for a new contractor to do a feasibility study of the Old Grammar School has begun.
- In response to complaints about the large sign that Mike Killeen has on his property, Ms. Foxmyn reported she asked him to take the sign down, and he did.
- The ZBA has upheld the Cease and Desist letter re: Deerfield Portage.
- The ANR survey for the garage site has been done.
- Ms. Foxmyn is working on a draft warrant for the BOS to review. She would like to have something from the Police Union for inclusion on the warrant.
- Posting of businesses on the Town website. Most Towns have a policy not to do this. The exception might be a link to a Town Business Association. This might be something that FCAT could manage.
- DEDIC - Ms. Foxmyn will attend a DEDIC meeting. Mr. Wolfram said he's heard not all records are located in one place; he's hopeful that that can be changed.

**Upcoming meetings and events:**

- Selectmen's meetings: 10/9, 10/23, and 11/6
- A Regional EMS meeting is scheduled for 10/1 at Frontier.
- Yankee Candle is celebrating its 30<sup>th</sup> year on September 28<sup>th</sup> and has requested the presence of the Board of Selectmen.
- MMA will hold a conference for new selectmen on October 5<sup>th</sup>.

A motion was made by Ms. Ness, seconded by Mr. Wolfram, and unanimously voted to adjourn the meeting.

Respectfully submitted,  
Priscilla Phelps