

Board of Selectmen Minutes
Meeting – October 10, 2012

Present: Selectmen: Elizabeth Clarke, Carolyn Shores Ness Absent: Mark Gilmore
Town Administrator: Bernie Kubiak

Minutes: none reviewed

Public Comments: Present: D.J. Wilson, Tobacco Control person for MMA and Mary Kurciel, Coordinator for Hampshire-Franklin Coalition for Tobacco

The topic of conversation was proposed new regulations for the sale of tobacco products in Town. Ms. Clarke has prepared a draft policy for Deerfield that is quite different from the one circulated by the coalition. Mr. Wilson and Ms. Kurciel, as advisors, requested an opportunity to review the draft. Copies for this purpose will be provided. The recommendation was made that, once the proposed policy has been approved, a public hearing be held to present the policy and that merchants that sell tobacco products be invited.

Selectmen's Comments/Announcements: Ms. Ness reported on a very good Public Works Building meeting. A big thank you goes out to the Highway Crew for the work done to prepare the site and move the project along.

She also reported that the Street Scapes Steering committee has met. A three (3) day design charrette will be held November 16 – 19.

Mr. Kubiak reported there was a CodeRed training session today. Forms for adding cell phone numbers are available.

Board of Health Comments/ Announcements: Since there hasn't been a hard frost, people need to continue to monitor mosquitoes. October 18th is training night for EDS dispensing event that will be held on October 21st, a Sunday, at the Yankee Candle Corporate parking lot. Ms. Ness expressed thanks for the use of the lot and bathrooms to hold this event. The time is 10:am to 1:pm.

Appearance before the Board/Hearings:

Police Department: Present – Chief Paciorek

Appointments - The Chief reported that he has had three of his senior officers review the applications on file for part-time police work, conduct interviews, and provide him with recommendations of individuals to be appointed as part-time, Special Officers. He requested that the Board approve appointments of five (5) officers effective October 11, 2012 through June 30, 2013. **A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to appoint the following: Christopher R. Savinski, Sara L. Tremblay, Garrett G. Danna, Patrick J. Merrigan, William R. Kimball and David R. Gendron.**

Policies - The chief is reviewing department policies, which he will bring to the Board for approval. He presented two (2): Use of Force and Use of Force Reporting. His question was: Did the Board wish to review all of the 60 plus policies? He explained that he was using the Mass Police Chiefs' model policies for Certification and Accreditation. The response was that as long as he was not substantially altering a policy, the Board did not need to review it. However, if there was any question or concern about a particular policy, the Board would like to be consulted.

Training – In November three (3) of his officers will be receiving training.

Evidence storage – The Chief is planning to obtain destruction orders from the courts so that he can clean out the two evidence storage rooms. He explained the process required to close out cases so that evidence could be destroyed.

Mutual Aid Agreements – The Chief said it was time to update mutual aid agreements with other towns. The most up-to-date agreement is with UMASS. He was encouraged by the Board to prepare MOUs (Memorandums of Understanding) with neighboring towns, reaching beyond just the abutting towns.

Discussion/Decision Items:

Special Town Meeting (STM): A STM is scheduled for November 7, 2012. Mr. Kubiak presented a summarized list of the proposed articles (see attached). He noted an article added by the Moderator that updates the Town Meeting Procedure. He said most of the articles could be paid out of “free cash.” Article #8, a lift for the highway garage, could be paid out of the Stabilization Fund. It would require a 2/3rds vote. Article #6, to pay an old bill, will require a 9/10ths vote. **A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to approve and sign the warrant for the Special Town Meeting to be held on November 7, 2012.**

November 6, 2012: Selectmen signed the warrant for the state election.

Single Day liquor licenses: 1. **A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to issue single day liquor licenses to Deerfield Academy for October 20, 2012 and October 30, 2012.** These are alumni events.

2. **A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to approve a one day liquor license on November 3, 2012 for the Franklin County Chamber of Commerce event. The fee will be waived.**

Transfer Station Inspections: **Ms. Clarke made a motion, seconded by Ms. Ness, and voted, to approve and sign a Memorandum of Understanding with the Solid Waste District for transfer station inspections.**

Meetings: Margaret Nartowicz, Sunderland Town Administrator, has requested a joint meeting to discuss regionalization of the ambulance service and the Comcast agreement. The proposed date of November 14, 2012 was accepted. Board of Selectmen meetings for November will be: Nov. 7, 14, and 28.

Open Item List: The Open Item List was reviewed and updated. (See attached)

A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted to adjourn with the signing of the warrants.

Respectfully submitted,
Priscilla Phelps

Attachments; Town meeting warrant articles overview
Police Department memo
Open Items List