

**Board of Selectmen Meeting
December 21, 2011**

Present: Selectmen: Mark Gilmore, Carolyn Shores-Ness, Elizabeth Clarke
Town Administrator: Bernie Kubiak

Meeting called to order at 7:30 PM.

Minutes: none reviewed

Public Comments: none

Selectmen's Comments/Announcements: Ms. Ness hoped everyone had a happy holiday.

Board of Health: Ms. Ness urged everyone to keep washing their hands.

Appearances before the Board: none

Discussions/Decisions:

License renewals – auction licenses A **motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to approve the renewal of auction licenses for Catamount Auctions and Douglas Auctions.**

Sewer commitment- The total commitment, based upon the explanation presented at the December 7th BOS meeting is \$256,410.95. **Ms. Ness made a motion, seconded by Ms. Clarke, and voted, to approve the commitment.** Mr. Kubiak presented a list of abatements which were also based upon a formula as discussed at the December 7th meeting. **A motion was made by Ms. Ness, seconded by Ms. Clarke, and voted, to approve abatements as listed.** Noting some large abatements, Ms. Clarke questioned the large increases in some water usage. Outdoor use for gardens, filling pools, and use of sprinkler systems were mentioned.

Green Communities – A **motion was made by Ms. Ness, and seconded by Ms. Clarke, to authorize the Select board chair to sign two contracts: 1) the big belly solar compactor, and 2) a paper compactor for which the Town has a \$7,500 grant.** The vote was unanimous.

Town Administrator's Report – 1) The library roof has been completed. Mr. Kubiak has been up in a bucket to view what he described as an excellent job. He suggested having the contractor come back and do some pointing to take care of some leaks at an estimated cost of \$1,600.

- 2) The sewer lining project in Old Deerfield has been completed; a final inspection will be conducted by Weston & Sampson on January 6th.
- 3) Sewer line replacement is done.

- 4) Mr. Kubiak said he had a couple of items to discuss at a future meeting. 1) The Board needs to appoint someone to serve as the Town's representative on the Franklin Regional Planning Board. Ms. Ness holds the position currently, but she often is unable to attend due to scheduling conflicts. Someone other than a BOS member may represent the Board on this committee. Ms. Clarke said she will consider the position. 2) The other thing to be taken up at a future meeting is the request for local technical assistance from the FRCOG. Mr. Kubiak said the sub-regional ambulance service study will begin after the beginning of the new year. One request that was on last year's list of priorities that didn't get addressed was updating of the open space plan. The current plan is five years old and is at the end of its life. The cost to do this will be about \$15,000. Ms. Ness suggested updating a couple of chapters of the Town's Master Plan, which expired last year. It's important if the Town plans to go for economic development money.

Letter of thanks – Ms. Ness would like to send a letter of thanks to Carl Gustafson, a state engineer for NRCS, who is retiring. She said since the October 2005 flooding he has been extremely helpful.

Executive Session: A motion was made by Ms. Ness, and seconded by Ms. Clarke, to move into executive session to discuss collective bargaining. The Board will reconvene in open session. Roll call vote: Ms. Ness – Y, Ms. Clarke – Y, Mr. Gilmore – Y.

Following the executive session the Board reconvened in open session.

Respectfully submitted,
Priscilla Phelps