

**Board of Selectmen Meeting
September 28, 2011**

Present: Selectmen: Mark Gilmore, Elizabeth Clarke
Town Administrator: Bernie Kubiak

The meeting was called to order at 8:05 pm, immediately following the Special Town Meeting.

Minutes: A motion was made by Ms. Clarke, to approve the August 31, 2011 minutes, as revised. The vote was unanimous.

Public Comment: None

Selectmen's Comments: Ms. Clarke announced that she plans to set up a Facebook page called Deerfield Selectmen and hopes to get it going as a place where people can look for discussion of matters affecting the Town.

Board of Health Comments: The Flu shot clinic held just prior to the meeting went very well. It got people out for the special town meeting. Mr. Kubiak said they hit their 3,000 mark – 3,000 doses of vaccine given through the EDS process to date.

Appearances: None

Decision items:

Sewer Project: Mr. Kubiak presented a letter from Dan Lawrence of Weston and Sampson recommending that the sewer replacement bid be awarded to Baltazar Constructors of Ludlow in the amount of \$257,915.75; and the sewer lining contract be awarded to Advance Pipe Inspections, Inc. of East Dedham in the amount of \$82,005. A motion was made by Mr. Gilmore, seconded by Ms. Clarke, and voted, that the sewer replacement contract be awarded to Baltazar Constructors and the sewer lining contract be awarded to Advance Pipe Inspections, Inc., and, that the Town Administrator be authorized to sign the contracts.

Library Roof Project: Mr. Kubiak reported that the Building Inspectors, Richard Calisewski and Vern Harrington reviewed the bids with him, and recommended that the second lowest bidder be awarded the contract, as the lowest bidder did not have DCAM certification. A motion was made by Ms. Clarke, seconded by Mr. Gilmore, and voted to accept the bid by Meadows Construction Co., LLC of Topsfield in the amount of \$108,000.

Town Representative to FCAT: Mr. Gilmore suggested that an ad be placed on the local channel soliciting persons who would be interested in being the Town's representative to FCAT. It could be on Ms. Clarke's Facebook page, as well. Ms. Clarke said she would like to encourage all interested parties to step forward. There are several positions that need to be filled.

One-day Liquor License: Deerfield Academy Trustees request a one day liquor license for November 1, 2011. A motion was made, seconded, and voted to grant the request.

Community Development Block Grant Hearing: Mr. Kubiak presented information about an attempt to get additional funding for the Meals on Wheels program through the CDBG process. There will be a meeting on Friday October 7th, at 12:30 at the Senior Center.

There being no further business before the Board, a motion was made, seconded, and voted to adjourn.

Respectfully submitted,
Priscilla Phelps