

**Town of Deerfield
Board of Selectmen
August 31, 2011
Minutes**

Attendance: Mark Gilmore, Chair – present
Carolyn Shores Ness – present
Elizabeth Clarke – present

1. Meeting Convenes – 6:00 PM Executive Session
7:30 PM Public Session

Executive Session to discuss strategy for collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the Selectboard, to reconvene in open session at 7:30 PM

2. Minutes of Previous Meetings: August 17, 2011 – deferred to next meeting.
3. Update from Chief Wozniakewicz about Route 91 SB closing.
4. Public Comments –
5. Selectmen's Comments – With regards to damages as a result of Hurricane Irene, start building your file so that you have all of your paperwork ready for when you meet with the FEMA/MEMA people. You will be asked to prove by showing documentation that you own and/or occupy the property that was affected such as a utility bill or copy of mortgage having your name on it. Also, those who have lost land during the hurricane, please contact the Farm Services Agency. Make sure there is an application on file for a conservation plan before you do any debris removal, land leveling or erosion control. If you want to participate in a federal reimbursement program, you will have to have some paperwork done first. Contact Laurie at the Farm Services Agency.
6. Appearance before the Board / Hearings – None
7. Board of Health items – Ms. Ness is meeting with Greenfield daily about the sewage treatment plant. Unfortunately they are dumping about 2 million gallons of untreated sewage into the Deerfield River. They are adding chlorine which will decrease the bacteria by about 60% from just yesterday. Until the water recedes all the way and they have had a chance to assess the sewer treatment plant, we don't know how long this is going to be going on. The original estimate given was 8 weeks. There are public health notices posted all over to stay out of the river until further notice.
8. Discussion/Decision Items
 - Set and sign special town meeting warrant
Tom Clark and Albert Olmstead were seated at the head table. The discussion turned to the purchase of a loader which can wait a bit longer and also that the tractor is in worse shape than previously thought and may need to be replaced sooner than anticipated.
Ms. Clarke made a motion to accept the alternate town meeting warrant with 9 articles rather than 8 articles with the caveat that there will be a preamble to the discussion that the loader will be coming out of Chapter 90 money. Ms. Ness seconded the motion. Vote passed unanimously (3-0-0).
 - Retirement of the Highway Superintendent and recruitment plans for the position
Now that Mr. Eaton has now submitted his paperwork for retirement, the discussion turns to the process of recruiting his successor. Mr. Gilmore would like to speak to Mr. Eaton for his opinion

about how the town should proceed in finding his replacement. Mr. Kubiak would like the Board refer back to the budget narrative. Hap had discussed the on-going needs and some suggestions about organization and re-organization. The Board also needs to formally accept the job descriptions of the Highway positions. Mr. Kubiak also would like to speak with Hap about who might be a reasonable interim Superintendent in case it takes longer to hire someone than anticipated. In summary, the Board needs to review the job description, advertise the position and then glean as much as they can by asking Hap what do you do that isn't in the job description.

- Request of Molenaar LLC for a waiver of right of first refusal and waiver of notice on sale of property pursuant to MGL Ch. 61A
Ms. Ness made a motion to waive the right of first refusal and waive the right to 120 day notice of sale. Ms. Clarke seconded the motion. Vote passed unanimously (3-0-0).
- Resignation of Steve Barrett from the Zoning Board of Appeals and Conservation Commission; vacancies on those committees to be filled.
Ms. Ness requested to table the acceptance of Mr. Barrett's resignation and ask him to come in on Friday to try to clarify the perceived misunderstanding.
- Request of Milton "Chuck" Williams to allow Deerfield Academy to repave Boyden Lane
The job is currently underway. If it creates a problem in infrastructure or any of the utilities, it will be dealt with.
- Request of Debbie Miller to temporarily close the circle at the end of King Philip Avenue for a block party.
Request was withdrawn.
- Request of the Food Bank to declare September "Hunger Action Month" in Deerfield
Ms. Ness made a motion to declare September "Hunger Action Month" in Deerfield. Ms. Clarke seconded the motion. Vote passed unanimously (3-0-0). The purpose being is to raise awareness.
- Date/Time for the Board to meet with D. I. Jacobs re. training for personnel evaluations
Monday, September 19 at 3:00 PM with an alternate date of Friday, September 23 at 11:00 AM
- Comments relative to Bike Plan from MassDOT
Map of Bike Plan from MassDOT – In the office to be reviewed by members and feedback will be relayed back to MassDOT.
- Ms. Ness made a motion to grant to PVMA two one-day liquor licenses for beer and wine tasting at the Fall Craft Fair on September 17 & September 18, 2011. Ms. Clarke seconded the motion.
Vote passed unanimously (3-0-0).
- Ms. Ness made a motion to close the meeting with the signing of the warrant. Ms. Clarke seconded the motion. Vote passed unanimously (3-0-0).

Respectfully submitted,

Patricia Kroll