

Deep River WPCA October 1, 2018 Meeting Minutes

Call to order: Chairman MacKenzie called this meeting to order @ 7:35 pm

Members in attendance: MacKenzie, Eckenroth, Reyer. Lewis. Lewis is acting as recording clerk.

Audience: None

Acceptance of Minutes: Upon Motion by Reyer, Seconded by Eckenroth and carried unanimously, the minutes from the September 3, WPCA meeting were accepted as presented.

Plant Operations:

Lewis reported the facility is in very good operating order. Lewis added that despite the heavy rainfall during the month of September, all systems and safeguards operated impeccably.

Old Business:

Lewis stated Jacobson is reviewing cold weather options for the Lakeside Septage Screening Unit. Lewis added that he has reached out for various grant/loan options and is awaiting the results of Jacobson's findings to determine a base price for the unit. MacKenzie and Eckenroth expressed interest in viewing the Lakeside Unit that is in operation in Willimantic. Lewis to facilitate a tour.

New Business:

Lewis explained challenges encountered by the Tax as well as Accounting Departments while attempting to collect WPCA accounts (debt). Lewis has researched several CT municipalities that outsource sewer use and assessment bill presentation / payment solutions. Lewis asked the Authority if they would be receptive to outsourcing this task. The Authority replied unanimously in the positive. Lewis to contact Point & Pay™ of Oldsmar FL to see if they may be able to interface with the Towns current billing software, integrating their system with the Towns, then implementing a web based "Payment Portal". Point & Pay offers E-check pay as well as credit/debit card payments on their portal which is customized to each town's specific requirements. Lewis ended this topic by stating that Point & Pay has a stellar reputation, currently serving over 3000 municipalities nationwide.

Motion to Adjourn: Upon *motion* by Reyer, seconded by Eckenroth, then carried unanimously, the board voted to adjourn @ 8:45 pm.

The next scheduled meeting will be held November 5, 2018 at the facility @ 7:30pm.

Submitted Respectfully,

Peter Lewis
Recording Clerk