

# Deep River Water Pollution Control Authority

## January 5, 2015 Meeting Minutes

**Call to Order:** Chairman MacKenzie called this regular meeting to order @735 pm.

**Members in Attendance:** Mackenzie, Eckenroth, Bibbiani, Reyer, Hebert, Rodriguez. Lewis is acting as secretary.

**Acceptance of November 2014 Meeting Minutes:** Upon MOTION by Hebert, seconded by Eckenroth and carried unanimously (Rodriguez abstained), the minutes were approved as presented. There was no regular meeting in December 2014.

**Operations Report:** Lewis gave a brief overview of the plant operations for December 2014.

### **New Business:**

- The Authority welcomed newly appointed member Mr. Rodriguez. Bibbiani added that the Authority has one vacancy left to fill.
- Lewis gave an overview of the River/Kirtland Street expansion project. Lewis reported several minor complaints involving the blasting contractors start time (630-7am) whereas noise/vibration, created by drilling/blasting was disruptive to adjacent residents. Another complaint was that of the noise generated by the dewatering system (vacuum pump) on Old River Street. In an attempt to mitigate these challenges Lewis instructed the blasting sub-contractor to be mindful of the contract documents specific start time, and to refrain from drilling/blasting until 7am. WPCF staff erected a 12x8 insulated wall in an attempt to deflect/absorb some of the dewatering vacuum pump noise, a quick fix that has seemed to remedy this particular challenge.
- Eckenroth inquired to the result of the meeting with the town (Richard Smith) regarding the signing of contract documents for the Kirtland/River Project. Mackenzie/Bibbiani who were in attendance at this discussion stated that the attorney for this project, Bruce Chudwick who was on speakerphone during this discussion, suggested several changes to the document. Mackenzie did sign the revised document. The changes included adding the Town to the list of parties named in the document, as well as clarification of the supervision of construction crews.
- Lewis stated that a developer has expressed interest in extending sanitary sewer lines outside the current service area. I will keep the Authority updated as further information becomes available.

- The Authority reviewed the most current financial data. Lewis offered that an anomaly in the wastewater metering system owned and maintained by the Town of Chester was observed to be producing erroneous (high) readings. An inspection by both parties' personnel, as well as engineers from Nathan Jacobson and Associates (engineers for the Chester WPCA) revealed that an obstruction in close proximity to the meter was creating the erroneous readings. Lewis to average experiential data then issue a credit on account.
- The Chester metered flow charge, or "Use Fee" was addressed. Lewis stated he has been in contact with the Chester WPCA chair regarding this topic. This fee has remained static since 2010. After discussion, then Upon MOTION by Reyer, seconded by Hebert and carried unanimously, the Authority authorized the Chester "use fee" to be increased by the same percentage as the Deep River "equivalent dwelling unit" fee over the period beginning FY-2010-2011 through FY 2014-2015. Lewis will attend the next Chester WPCA meeting to discuss the increase, as well as the above-mentioned item. This increase will take effect on March 1, 2015.

**Old Business:**

- Lewis reported that the planned Capital Improvement Project "Replacement of the Deep River Water Pollution Control Facility SCADA system" is moving forward. This "Supervisory Control and Data Acquisition System" has outlived its useful life. The components to this system, Emerson Process Controllers™ as well as the Windows XP™ operating platform are obsolete, and no longer supported by their respective manufacturers. These manufacturers do however have product mitigation paths making system upgrades possible. One of the controllers has recently been experiencing intermittent operational deficiencies. A catastrophic failure of these components would have a deleterious effect on plant operations. The SCADA vendor has been directed to begin the process of ordering controllers for in-house operations. The ancillary locations that utilize these devices will be phased in over time. Lewis will notify the Chester WPCA that this project will require their contribution as delineated in sec. 2.3 of the Inter-Municipal Agreement.

**Adjournment:**

Upon MOTION by Eckenroth, seconded by Hebert and carried unanimously, the board voted to adjourn @ 835 pm. The next regular meeting is scheduled for February 2, 2015 @ 730pm at the facility.

Respectfully Submitted,

Peter Lewis, Acting Secretary

**Deep River Water Pollution Control Authority  
2015 Meeting Schedule**

**January 5, 2015**

**February 2, 2015**

**March 2, 2015**

**April 6, 2015**

**May 4, 2015**

**June 1, 2015**

**July 6, 2015**

**August 3, 2015**

**September 14, 2015\***

**October 5, 2015**

**November 2, 2015**

**December 7, 2015**

**All meetings are held at the Facility that is located at 99 Winter Avenue on the first Monday of the month @730pm. In the event that date is a holiday, the meeting will be held the following Monday.**

**\* The September meeting will be held on the second Monday as September 7 is Labor Day.**