

Deep River WPCA October 6, 2014 Meeting

Call to order: Chairman MacKenzie called this meeting to order @ 7:35 pm

Members in attendance: MacKenzie, Hebert, Reyer, Eckenroth, Lewis. Lewis is acting as recording clerk.

Audience: None

Old Business:

There was a discussion/review of the RE-BID River & Kirtland Street project, specifically the project schedule. Lewis stated Cardinal Engineering is waiting for a response from B&W Paving, the firm that was awarded the contract.

Financial Reporting:

There was a review of the year-end financial data from FY 13-14, as well as the current FY. MacKenzie questioned WPCA accounting procedure/controls. As budgets are growing tighter, MacKenzie believes tracking of individual line items will assist/ increase the accuracy in the planning/preparation of forthcoming budgets. MacKenzie is requesting a change in format to aid Authority members in the performance of their fiduciary responsibilities. Lewis stated L.Bibbiani devotes a considerable amount of time on a monthly basis in delineating the three revenue streams, Interest & Liens, O&M taxes and Benefit Assessments. Lewis added that Bibbiani is aggressive in collecting past due accounts, and that during her tenure as tax collector, the number of delinquent accounts have diminished considerably. Lewis stated he was of the belief that much larger municipalities (i.e. Danbury/Brookfield) utilize QuickBooks as WPCA accounting software. MacKenzie closed this discussion by instructing Lewis to take immediate action on the matter of improving the tracking of individual line items.

New Business:

Lewis stated the following: That Solar Photovoltaic Technologies were studied for installation at the Facility some time (5+/- years) ago. At that time, the cost was determined to be a significant barrier. As the efficiency of this technology is increasing (energy storage, integration, etc), the cost of this equipment is decreasing. Conversely, KWH generation charges continue to increase. The largest driver of solar cost effectiveness may be determined by the rising cost of its alternative. Eckenroth stated that there may be options available to lease the equipment, lowering upfront cost. Lewis to research the matter further.

Motion to Adjourn: Upon *motion* by Hebert, seconded by Eckenroth and carried unanimously, the board voted to adjourn @ 8:40 pm.

The next scheduled meeting will be held November3, 2014 at the facility @ 7:30pm.

Peter Lewis

Recording Clerk

