

**Planning & Zoning Commission
Regulations Committee - Village District Sub-Committee
Minutes – September 13, 2010**

Present: Nancy Fischbach, Torrance Downes, Janet Edgerton, Peter Howard, Jonathan Kastner,
Jane Samuels

Absent: Cathie Jefferson

The Village District Sub-Committee meeting convened at 3:35 pm in the small meeting room at Town Hall to continue preparations for the September 22 public information meeting.

1. Nancy presented the draft Power Point presentation. Nancy will make the following changes:
 - A. Statutes section: shorten significantly by combining. Leave the “commission shall consider” slide, but bullet and left justify list. For the section (s) series, use just bullets, not full text.
 - B. POCD section: Shorten significantly by combining and using bullet format, not full text.
 - C. Village vs. Historic section: Keep and combine “consideration” and “goals” slides, eliminate rest.
 - D. Design Review section: Restore Residential Design Review page from handouts
 - E. Special Standards section: change format to a single slide of “Special Standards may include” with examples as bullets, not tied to specific uses.
 - F. Permitted Uses section: change page heading to Permitted Uses: Existing Commercial vs. Village
 - G. Lot Requirements section: not yet drafted, but use similar bullet format for highlights
 - H. Map section: Present Map S first, followed by the other maps, indicating Map S is the result of consensus based on what committee heard at focus groups.
2. Nancy will prepare master set of Supplementary Handouts consisting of the one page sheets used at the focus groups for Statutes, POCD references, Village vs. Historic, Permitted Uses, and Lot Requirements, along with a new one pager for Special Standards.
3. Use “examples”, not “sample” for Special Standards handout. Use “Visionaries”, not “architects” for committee, use “minimal” not “minimalist” for Map A
4. Assignments: Peter will work with Jonathan and perhaps Torrance on projection system. Nancy will work out logistics to get photocopy masters to Janet for copying. Nancy will prepare posters for Jane to hang in places such as library, post office, Adams, and any place else where there might be public bulletin boards. Nancy will send Cathie “titles” for maps so that maps in Power Point and on display match.
8. Next meeting: The next meeting of the Village District Sub-Committee will be at 3:30 on Wednesday, September 22. The public information meeting is that evening, and committee members will meet at 7:00.

The meeting adjourned at 4:45.

Respectfully submitted,
Nancy Fischbach

09/14/10