

**PLANNING AND ZONING COMMISSION
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, November 16, 2017 at the Deep River Town Hall was called to order by Chairman Bruce Edgerton at 7:05 p.m. Members present: Bruce Edgerton, Janet Edgerton, Jane Samuels, Ben Whalen, and Alternate Anthony Bolduc. Absent: David Basilone, Sara Denegre, Alternate Jonathan Kastner. Also present: Nancy Howard (Recording Secretary) and Christopher Desrosiers, a new Alternate member pending final appointment by Town Meeting.
2. Approval of Minutes: Approval of October minutes was tabled to the next regular meeting for quorum of members who were in attendance at the meeting.
3. Payment of Bills: None received.
4. Correspondence: Secretary noted receipt of the following correspondence: (a) letter dated October 31, 2017 from Lower Connecticut River Valley Regional Planning Committee to Westbrook Zoning Commission regarding review of referral of Regulation amendment for electronic message display signs for municipal facilities; and (b) letter dated October 23, 2017 from Deep River Board of Fire Commissioners to ZEO Cathie Jefferson with acceptable review of three lot subdivision of Casey 3 Enterprises, LLC on River Road (Map 69, Lot 7).
5. CBSRZ Cemetery Association, Inc., 57 High Street: An Application for Special Permit and Type 2 Site Plan was received from CBSRZ Cemetery Association, Inc. for placement of fill material to extend cemetery burial area at 57 High Street (Map 57, Lot 151). A motion was made by Janet Edgerton and seconded by Tony Bolduc to accept the Application and to schedule a public hearing for January 18, 2018 at 7:00 p.m. Voted Unanimously.
6. Zoning Regulation Amendments: A final draft proposal of Regulation amendments prepared by the Regulations Committee were distributed. The amendments are regarding Fire Protection, Landscape/Nursery Services, and Site Plan Applications. A motion was made by Tony Bolduc and seconded by Janet Edgerton to accept the proposed amendments for the three proposals and schedule a public hearing on January 18, 2018 at 7:00 p.m. Samuels abstained. Approved.
7. Audience. None present.
8. Reports: No reports
9. 2018 Meeting Schedule: A motion was made by Janet Edgerton and seconded by Tony Bolduc to approve the 2018 meeting schedule as presented. Voted Unanimously. Meetings are held on the third Thursday of each month at 7:00 p.m. with the exception of December being on the second Thursday.
10. Other Business: The Self Nomination forms for election of officers were distributed to members. The completed forms are to be returned to Nancy by December 1st. The ballots for the Election of Officers will be distributed and acted on at the next meeting.
11. A motion was made by Janet Edgerton and seconded by Jane Samuels to adjourn at 7:23 p.m. Voted Unanimously.

Respectfully submitted,
Nancy Howard
Recording Secretary