

**PLANNING AND ZONING COMMISSION  
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, January 19, 2017 at the Deep River Town Hall was called to order at 7:03 p.m. by Chairman Bruce Edgerton. Members present: Leigh Balducci, Sara Denegre, Bruce Edgerton, Janet Edgerton, Jane Samuels, Ben Whalen, and Alternate Anthony Bolduc. Absent: David Basilone and Alternates Bill Burdick and Jonathan Kastner. Also present: Cathie Jefferson (Zoning Enforcement Officer), Nancy Howard (Recording Secretary). Tony Bolduc was introduced as a new alternate member of the Commission.
2. Approval of Minutes: A motion was made by Jane Samuels and seconded by Leigh Balducci to approve the minutes of the public hearing of December 8, 2016 as printed. Voted Unanimously. A motion was made by Janet Edgerton and seconded by Jane Samuels to approve the minutes of the regular meeting of December 8, 2016 as printed. Voted Unanimously.
3. Payment of Bills: No bills were received.
4. Correspondence: Janet Edgerton noted receipt of the following correspondence: (a) Conn. Bar Association brochure for Connecticut Land Use Law for Municipal Land Use Agencies, Boards and Commissions training at Wesleyan University scheduled for March 25, 2017; (b) copy of letter dated 1/13/17 from Shipman and Goodwin to Deep River Town Clerk for application in Chester to amend Chester Zoning Regulations; (c) Design Advisory Board minutes of December 22, 2016 regarding proposal by Pondsides Kitchens and Hearth at 202 Main Street; (d) letter dated 1/12/2017 from State Archaeologist Brian Jones from UCONN regarding proposed subdivision at 67 Hoop Hole Hill Road.
5. Audience: None present.
6. Reports: ZEO: ZEO Jefferson reported on the following: (a) the Design Advisory Board met and everything is fine with the sign for Pondsides Kitchens. (b) Budget preparation for 2017/2018. The Assessor, Town Clerk, Building and Zoning will be combining to submit capital improvement request for GIS system; (c) The Hoop Hole Hill Road subdivision is proceeding. They may present an application to CIWC in March; (d) The Regulations have been updated with the recent revisions and is available on the Town website; (e) distributed list of zoning permits issued in the past month.
7. A motion was made by Leigh Balducci and seconded by Janet Edgerton to adjourn at 7:12 p.m. Voted Unanimously.

Respectfully submitted,  
Nancy Howard  
Recording Secretary