

**PLANNING AND ZONING COMMISSION
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, November 17, 2016 at the Deep River Town Hall was called to order at 7:45 p.m. by Chairman Bruce Edgerton. Members present: Leigh Balducci, David Basilone, Sara Denegre, Bruce Edgerton, Janet Edgerton, Jane Samuels, Ben Whalen, and Alternates Bill Burdick and Jonathan Kastner. Also present: Cathie Jefferson (Zoning Enforcement Officer) and Nancy Howard (recording secretary).
 2. Approval of Minutes: A motion was made by Jane Samuels and seconded by Janet Edgerton to approve the minutes of the regular meeting of October 20, 2016 as printed. Voted Unanimously.
 3. Payment of Bills: None.
 4. Correspondence: Secretary J. Edgerton noted receipt of the following correspondence: (a) letter dated 10/31/16 from ZEO Jefferson to Mark Botta at 9 Maple Avenue regarding possible construction of accessory apartment within the garage structure; (b) Cease and Desist dated 11/7/16 from ZEO Jefferson to Cynthia Stannard at 15 Witch Hazel Drive. A site inspection showed that the vehicles, trailer and back hoe are still on the property.
 5. Zoning Regulation Amendments: The public hearing on Commission sponsored amendments to the Zoning Regulations has been continued to Thursday, December 8, 2016 at 7:00 p.m.
 6. Reports: (a) ZEO: ZEO Jefferson reported on the following matters: (1) A complaint was received from a neighbor regarding the possible accessory apartment at 9 Maple Avenue. Construction is being done on one of the apartments and items were moved into the garage for storage. (2) 15 Witch Hazel Drive: ZEO has spoken with Ms. Stannard regarding requirement of removal of the construction equipment on her property. (3) Ronald Prisley's appeal has been denied. (4) An application may be submitted at the beginning of the year for a subdivision on Hoop Hole Hill Road. (5) Discussion was held with someone interested in purchasing the toy store property. (6) A list of zoning permits issued in October was distributed to members.
 7. Other Business: Jonathan Kastner noted that the membership terms of David Basilone, Sara Denegre, and Jane Samuels expire on December 1st. Each expressed interest in being reappointed to the Commission.
- Bill Burdick sadly reported that former Commission member John Attridge passed away earlier this week. Funeral arrangements were available.
8. A motion was made by Jane Samuels and seconded by Leigh Balducci to adjourn at 7:56 p.m. Voted Unanimously.

Respectfully submitted
Nancy Howard
Recording Secretary