

**PLANNING AND ZONING COMMISSION
TOWN OF DEEP RIVER, CONNECTICUT**

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, April 21, 2016 at the Deep River Town Hall was called to order at 7:03 p.m. by Acting Chairman Bruce Edgerton. Members present: Leigh Balducci, David Basilone, Bruce Edgerton, Janet Edgerton, Jane Samuels, Ben Whalen, and Alternates Bill Burdick, Sara Denegre, and Jonathan Kastner. Also present: Cathie Jefferson (Zoning Enforcement Officer) and Nancy Howard (recording secretary).

2. Approval of Minutes: A motion was made by Janet Edgerton and seconded by Leigh Balducci to approve the minutes of the regular meeting of March 17, 2016 with an amendment to Election of Officers to complete the last sentence to read “The clerk will forward the self nomination forms to the Commission members for preparation of the ballot for action at the next regular meeting.” Voted Unanimously.

3. Payment of Bills: No bills were received.

4. Correspondence: Secretary Janet Edgerton noted receipt of the following correspondence: (a) Copy of letter dated April 20, 2016 from ZEO Jefferson to Robert Grieder regarding complaint received of construction equipment being used and stored and caged animals on property at 12 Lords Lane; and (b) ZBA minutes of meeting held on April 19, 2016 regarding application for 53 Essex Street.

5. Public Business: 82 Westbrook Road (Map 21, Lot 12): ZEO Jefferson noted that a special permit application was received from John and Deborah Vogt for an accessory apartment on property at 82 Westbrook Road. A public hearing needs to be scheduled for the application. ZEO Jefferson noted that she will be meeting with the applicants to confirm that they will be living in the residence. They are currently not living on the property. Accessory apartments require that the property is owner occupied. A motion was made by Jane Samuels and seconded by Leigh Balducci to schedule a public hearing on application #94 to be held on June 16th at 7:00 p.m. immediately prior to the regular meeting. Voted Unanimously.

6. Audience: None

7. Reports: ZEO Jefferson noted that she met yesterday with the Commission attorney regarding the Prisley appeal. The brief is due in two weeks.

Other Matters: Jonathan Kastner noted that Angus McDonald was sworn in earlier this evening as First Selectman to fill Dick Smith’s term.

Regulation Committee: The Committee will be meeting on Monday, April 25th.

Chairman: Bruce Edgerton noted that he will follow up on Tom Walsh's resignation which was supposed to have been emailed to Dick Smith.

8. Election of Officers: The ballot for election of officers was distributed to members. In accordance with the form authorized at the last meeting, the self nomination forms received offered no contest for the positions. A motion was made by Jane Samuels and seconded by Janet Edgerton to approve the slate of officers as non contested as follows: Bruce Edgerton as Chairman, Leigh Balducci as Vice Chairman, and Janet Edgerton as Secretary. Voted Unanimously.

9. A motion was made by Jane Samuels and seconded by Leigh Balducci to adjourn at 7:35 p.m. Voted Unanimously.

Respectfully submitted,
Nancy Howard
Recording Secretary