

# PLANNING AND ZONING COMMISSION

TOWN OF DEEP RIVER, CONNECTICUT

Town Hall

174 Main Street

Deep River, Connecticut 06417

1. A **regular meeting** of the *Deep River Planning and Zoning Commission* held on Thursday, October 15, 2009 at the Deep River Town Hall was called to order at 7:30 p.m. by Vice Chairman Nancy Fischbach. Members present: Nancy Fischbach, Tom Griffin, Jane Samuels, Janet Edgerton, and Alternate David Oliveria. Absent: Leigh Balducci, Chairman Jonathan Kastner, Tom Walsh, Alternate John Attridge. Also present: Cathie Jefferson (Zoning Enforcement Officer), Nancy Howard (Recording Secretary), Christine Scruggs, and Bruce Edgerton. Vice Chairman Nancy Fischbach was Acting Chairman. Acting Chairman seated Alternate Oliveria for absent member Kastner.
2. Approval of Minutes: A motion was made by Jane Samuels and seconded by Dave Oliveria to approve the minutes of the regular meeting of September 17, 2009 as printed, public hearing of October 1, 2009 as printed, and special meeting of October 1, 2009 with an amendment to the motion in the fourth sentence to remove the words "to be", to read as ". . . be amended except in the Commercial Industrial Park and Turnpike Industrial Park zones; . . ." Voted unanimously.
3. Payment of Bills: The following bills were received: Nancy Howard, clerical services, 16 hours, and University of Connecticut/Land Use Academy, attendance by Jonathan Kastner, Dave Oliveria, Leigh Balducci, and Nancy Howard, \$80.00. A motion was made by Tom Griffin and seconded by Jane Samuels to approve the bills as presented. Voted Unanimously.
4. Correspondence: None
5. Christine Scruggs, VMD, 171 Winthrop Road (Map 33, Lot 5A)/Application #57: An Application for Change to Zoning Map was received from Christine Scruggs, VMD for the purpose of changing the zoning of the property at 171 Winthrop Road from R-80 to Commercial Industrial Park (CIP). Dr. Scruggs noted that she has made an offer on the property contingent on the approval of the zone change. The parcel is adjacent to the CIP district. ZEO noted that she had researched the area parcels and determined, in accordance with the Zoning Map. that the adjacent parcel is in the CIP district. The Assessor's cards reflect the current use of the property, but the Zoning Map prevails in identifying the districts. In accordance with the Regulations, a sign must be placed on the property announcing the public hearing. ZEO Jefferson noted that a 30 day referral is required to the Regional Planning Agency. A copy has been hand delivered to CRERPA and will also be sent certified mail. A motion was made by Jane Samuels and seconded by Dave Oliveria to receive Application #57 and schedule a public hearing for November 19, 2009 at 7:00 p.m. Voted Unanimously.
6. Audience: None
7. Reports: (a) Attorney: No report.  
(b) Engineer: No report.  
(c) Chairman: No report.

(d) ZEO: ZEO Jefferson presented a monthly report to the Commission dated 10/15/09 and a list of three administrative permits issued during the month. ZEO noted that plans have been submitted to the Building Department for a proposed interior expansion at Adams.

Design Advisory Board: Six members of the Design Advisory Board have been appointed by the Board of Selectmen. A seventh member will be added upon the recommendation by the Historical Society. Members noted that it would be appropriate to schedule a joint meeting with the Design Advisory Board. A letter will be sent to the Board about scheduling a joint meeting.

(e) Planning/Regulations: No committee meetings were held in the past month. The next meeting is scheduled for Monday, 10/19/09 at 3:30 p.m.

8. A motion was made by Jane Samuels and seconded by Janet Edgerton to adjourn the meeting at 7:43 p.m. Voted Unanimously.

Respectfully submitted,  
*Nancy J. Howard*  
Recording Secretary