



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

April 08, 2015

The meeting of the Deep River Parks and Recreation Commission was called to order by Chairperson Justin Waz at 7:06 pm, on Wednesday, April 8, 2015 at the Deep River Town Hall. Members present were: Mary-Elizabeth Massey, Jane Moen, Sarah Kateley, Brandon Woodcock, Karen Dexter, Leslie Sheehan, Miriam Morrissey and Betsy Scholfield. Those members absent were: Tania Crosby, Cathy Smith, Don Sampson, Dave Berardis, Grace Petroka, Jimmy Cunningham, Stephani Award and Kevin Crosby. Carol Jones, Director was also present.

Audience of Citizens – Maureen Douglas representing Deep River Little League. DRLL would like permission to raise funds in order to replace the scoreboard located on the “A” field at Devitt Field. The new scoreboard would be a Nevco, model 1650, measuring 8’x3’x8’. The approximate hanging weight is 90 lbs and DRLL would use the existing uprights that currently hold the scoreboard slated for replacement. Douglas explained that the scoreboard would be the same size as is there now. It would have LED lights and a remote control. Top Notch Electrical will do the installation. Advertisements could be put on the sign or it could be left blank. It is available in different colors. DRLL would like to begin fundraising and have the scoreboard before the end of the season.

Secretary’s Report – A motion to accept the Secretary’s report was made by Morrissey and seconded by Scholfield. The motion passed unanimously.

Treasurer’s Report: Morrissey reported on the amount of revenue in and that money has been spent on bus trips (\$5500) that haven’t occurred yet. A motion to accept the Treasurer’s report was made by Scholfield and seconded by Woodcock. The motion passed unanimously.

Old Business:

- a. Enrichment Programs- Registration forms have gone out. Classes will start mid-April and continue until May 7th 2015.
- b. Fishing Derby – 2015 marks the 30th year that the fishing derby has been named after former town resident Sonny Stebbins. Committee has the plaque that will be presented to the Stebbins family by Dick Smith. A short ceremony will take place after the derby concludes. Committee to buy flowers for all of the Stebbins women. Fish being delivered on Friday May 8th.
- c. Summer concerts –All concerts almost set and working on food vendors. The series will run for 8 weeks. The Community Music School of Centerbrook will hold a free concert at the Town landing. A motion was made by Morrissey to waive all fees associated with the park use application. Massey seconded. The motion passed unanimously.



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- d. Carnival – Massey presented contract for Jones to sign and mail out. Carnival weekend of June 18-20th. Scholfield ordered the banner to go across the road outside of town hall which will advertise the carnival.
- e. Summer program – Camp brochure is all done and camp themes and trips pretty well set up. Applications will be sent out to all counselors and CITs that are being invited back. CPR training has been set up for Saturday, May 30th. Other training for ‘blood borne pathogens’ is set for Wednesday night, May 27th.
- f. Bus Trips – A link to the sign up page has been established on the town’s web site via a large button on the home page. The April 22nd, Broadway trip to *The Lion King* is sold out. Posters have been made up and all members are asked to take some to hang up. Committee still researching a disruptive behavior policy.
- g. Basketball program – Woodcock noted that the committee will need to purchase new balls. Jones reported that travel basketball still owes Parks and Recreation \$1,863.75 for their share of the gym use fees incurred by the program. Jones and Woodcock will attend a basketball meeting with Chester and Essex Parks and Rec next week to discuss new rules and other changes to the program for next season.
- h. Devitt Field – Jones reported that the bleachers located on the third base line are scheduled to be moved and the fence near the batting cage will be repaired in time for opening day of Little League which is April 25th. After a short discussion, the Commission voted in favor of the proposal to allow DRLL to replace the scoreboard at Devitt Field as presented by Maureen Douglas on behalf of DRLL. A motion was made by Scholfield and seconded by Woodcock to allow DRLL to replace the scoreboard provided that the following conditions are met:
The following summarizes the conditions that must be met.
 - The scoreboard is Nevco, model #1650 measuring 8’x3’x8”. The approximate hanging weight is 90lbs, with a digit size of 14”. The lights are LED.
 - The scoreboard is Valley Regional High School colors of red (Cardinal red if available) and black.
 - No advertisements are allowed on the sign.
 - Where wording is allowed, only “Devitt Field” is to be displayed.
 - Top Notch Electrical Services, LLC of Deep River, will install the scoreboard following all applicable code requirements.
 - Installation will be made utilizing existing poles. No excavation will take place.
 - New scoreboard will utilize a remote control.



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In addition, the Commission has accepted this proposal based on the assumption that the existing steel poles can support a 90 lb scoreboard. Any permits and/or inspections that might be necessary to perform the above work are the responsibility of DRLL. Any variations or changes to the above will need to be approved by the Deep River Parks and Recreation Commission. The Commission reserves the right to modify any work practices should they be deemed unsafe or should they not comply with standard work practices. DRLL will be held responsible for any damage that might occur to the park as a result of this installation. The motion was passed unanimously. Jones will send a letter to DRLL regarding the vote.

- i. Town Landing – DR Garden club will be at the landing on April 19th to rake and cleanup the area. The steps leading down to the lower dock are in need of repair. Jones will speak to the Selectman about the cost of repair.
- j. Plattwood Park – Bids for work are in and the lowest bidder was Venuti Enterprises Inc. of Killingworth. Anticipate work to begin in late May. Chris Groat, of Chris' hot dogs has agreed to sell food at Plattwood for the Misfit Cruise nights which will begin on Tuesday, May 12th 2015. Details of the contract still need to be worked out.
- k. Brockway Ferry – Need to schedule Chuck Burdick, who has volunteered his services, to clear the brush.
- l. Movies – Chairperson needed. Jones will pick movie titles.
- m. Family day and fireworks –No report.
- n. 5-K Run- No report.
- o. Membership –No report
- p. Fundraising – No report

Other Old Business: No report

New Business: 'Valley in the Community Day' is - May 19th with a rain date of May 20th. Valley students will be at the following parks along with a Parks and Recreation Commission member to offer guidance:

Devitt Field-(Committee member needed); general clean up and spread top soil, maybe painting of storage closet.

Plattwood Park – (Morrissey); painting pavilion; mulch and pick up garbage

Brockway Ferry- (Scholfield); general clean-up of brush

Keyboard Pond Park- (Committee member needed), Painting gazebo, clean-up of garbage



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New Business continued:

Town Landing – (Moen); paint gazebo or sand it if the town crew hasn't done it yet, pick up garbage, spread mulch, maybe plants flowers.

Canfield Woods- (Committee member needed) -general trail clean up.

Next meeting for the Parks and Recreation Commission is scheduled for Wednesday, May 13th, 2015. At 7:00 pm

Morrissey made a motion to adjourn at 9:14 pm seconded by Woodcock. Motion passed unanimously.

Respectfully Submitted,

Carol Jones, Acting Secretary
Deep River Parks and Recreation