



Town of Deep River

Parks & Recreation Commission

Meeting Minutes

March 11, 2015

The meeting of the Deep River Parks & Recreation Commission was called to order by Chairperson Justin Waz at 7:02 pm, on Wednesday, March 11, 2015 at the Deep River Town Hall. Members present were: Mary-Elizabeth Massey, Jane Moen, Sarah Kateley, Brandon Woodcock, Stephani Award, Justin Waz, Betsy Scholfield, Miriam Morrissey, Leslie Sheehan and Cathy Smith. Those members absent were: Tania Crosby, Kevin Crosby, Karen Dexter, Don Sampson, Dave Berardis, Jim Cunningham and Grace Petroka. Also in attendance, C.Jones, Director.

Audience of Citizens-Jim and Joni Reilly-Simon's Marketplace re: Presentation of Proposal to sell food at the Landing. Reilly presented Proposal which included photographs of proposed location of 8' x 20' container, layout of container, and menu. Proposal also included hours of operation, power requirements, water containment and trash removal.

Secretary's Report- A motion to accept the Secretary's report was made by Massey, second by Moen. The motion passed unanimously.

Treasurer's Report-Morrissey discussed report. Commission would like all possible available income to go towards purchasing a new playscape at Devitt's Field. Scholfield asked to increase budget of Fishing Derby due to increased price of fish. Kateley questioned Easter Egg Hunt budget. Kateley will get back to Morrissey about Easter Egg Hunt budget. Kateley motion to accept, second by Moen. The motion passed unanimously.

Old Business:

- a. Summer concerts- No report.
- b. Carnival- Massey confirmed dates of Carnival June 18, 19, 20 2015. Scholfield requested permission to purchase banner which would be used as an additional form of advertisement for the Carnival. Dates would be changed every year by

printer for a nominal fee. Discussion over advertising, utilizing on-line availability of pre-ordering or purchasing tickets/wrist bands. Using the Shack at Devitt's Field as a resource to sell water, ice cream and pizza slices. Moving the ticket booth closer to Shack. Massey motion to purchase banner, second by Morrissey.

- c. Summer Program- Discussion on registration form, hiring counselors and moving counselors in training (CIT) up through the Program. New counselor applicants and salary parameters to be considered. Camp registration to become available on-line. Summer curriculum established. Jones to review refund policy.
- d. 5-K Run-No report
- e. Family Day and Fireworks-No report
- f. Movies-No report
- g. Plattwood Park- Venuti won bid. Work on fields to begin April 2015. Shack still needs electricity and water. Misfit Cruisers would like to still use Park Tuesday nights. Vendor issues discussed. Need to contact vendors to clean up old business and establish a reliable food source for Tuesday nights.
- h. Devitt Field- Sewer will be brought into Putnam Park, which is located along the eastern boundary, from Main Street through Devitt Field, along the northern property line, with the Historical Society property. It is anticipated to run along the fence line. Application received from Little League to use fields. Dog show Sunday, May 17, 8am-5pm. Dog Show sponsors will clean up field after the event.
- i. Town Landing- Commission discussed Proposal from Simon's Marketplace. Commission very concerned about parking and pedestrian congestion at Landing. Committee decided on establishing provisions to be met before Proposal was accepted. Jones made a motion to put provisions to Vendor. If accepted by Vendor, the commission would offer the Vendor a contract for 1 season. Commission to monitor Landing during season.
- j. Brockway Ferry-No Report
- k. Easter Egg Hunt- Cancelled due to exceptionally wet and snowy fields.
- l. Fishing Derby- May 9, Scholfield states fish ordered. Scholfield soliciting donations for prizes. Committee would like to present the Stebbin's family with a Plaque commemorating their 30 year involvement, as Fishing Derby is named in honor of their son
- m. Halloween Party-No Report
- n. Holiday Stroll-No Report
- o. Basketball Program- No report
- p. Bus Trips-Moen has new committee to help with marketing. Trips becoming very popular with some trips already sold out. Discussion on dates for 9/11 trip , committee decides to keep June 21, Father's Day. Committee interested in creating facebook page, Jones to check with Dick Smith.
- q. Membership-No Report
- r. Fundraising-No Report

Other Old Business:

Enrichment Program-Morrissey said that the theatre program, Alice at Wonderland, was well received and all those involved enjoyed it. She also presented the 2014-2015 Musical Enrichment Program expense report. Commission would like all profits to be put towards the purchase of a new playscape at Devitt's Field. Scholfield has new Spring programs in place.

New Business: Moen would like to see a rotating agenda so all business could be discussed with equal amounts of attention.

Next meeting for the Parks and Recreation Commission is scheduled for Wednesday, April 8, 2015 at 7:00pm.

Morrissey made motion to adjourn at 9:20 second by Scholfield. Motion passed unanimously.

Respectfully Submitted,

Stephani Award, Secretary
Deep River Parks and Recreation