



# TOWN of DEEP RIVER

## Parks & Recreation Commission

### Meeting Minutes

June 11th, 2014

Meeting called to order at 7:36 pm on Wednesday June 11, 2014 at the Deep River Town Hall by chairperson Tracy Woodcock. Members present were: Betsy Scholfield, Cathy Smith, Jane Moen, Miriam Morrissey, Justin Waz, Sarah Kateley & Stephanie Award. Members absent: Mary-Elizabeth Massey, Tania Crosby, Kevin Crosby, Don Sampson, Dave Berardis, Carol Jones, and Jimmy Cunningham.

Audience of Citizens – There were two to present: Ming Yin Lee Holt presented to the Commission a proposal to put an ice cream cart at Plattwood Park for the summer. She owns Comfort Café in Old Saybrook. She said it would be run by propane tanks. Motion made by Award, second by Moen. Motion did not pass. Second presenter was Joan Lee who wants to have a fundraiser for Ryan Graham who was injured on April 28, 2014 in a car accident. She wants to have a skate boarding fundraiser on June 22, 2014 from 12 – 4 pm. It's open to the public and there is no admission fee. Rain date is June 29, 2014. Motion made by Stephanie and 2<sup>nd</sup> by Jane. Motion passed unanimously.

Other audiences of citizens were owners of the Lace Factory who were looking for information regarding Simons Market Place putting a food container at the Landing for the summer season. They had questions about the location and parking and the hours of operation. He does not want anyone parking on his property. The board had voted to allow the stationary, self-contained truck to operate at the landing on a seasonal basis. The board would 'see' how it worked out this year and vote again next year should Simon's or another vendor approach the board about setting up at the landing.

Secretary's Report: A motion to accept was made by Moen and 2<sup>nd</sup> by C.Smith

Treasurer's Report: Revenue good. Nothing new to report. Motion to accept by C.Smith and 2<sup>nd</sup> by Moen.

Old Business:

- a. Summer concerts – The Gate Keepers cancelled but have a replacement. The new group is Big Six. The concert series starts on June 26, 2014
- b. Carnival – Scheduled for June 19<sup>th</sup> – 21<sup>st</sup>. Thursday – Sunday. Missy needs people to work the 3 days. Not all time slots are filled. Advertising is going well. Still working on Entertainment. We may use the Pie Eating contest for entertainment.
- c. Summer program – Registration is going on at this time.
- d. 5-K Run - No Report but Tracy said she wants to have a meeting soon with the committee members.



# TOWN of DEEP RIVER

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### Meeting Minutes

June 11th, 2014

- e. Family day and fireworks – No Report
- f. Movies – They are all set
- g. Plattwood Park – Imperial Shows have their food cart there. Karen Hart is in charge and will run it for the summer. Motion by Cathy to accept them and 2<sup>nd</sup> by Sarah Bathrooms need to be fixed and the town is getting to that soon.
- h. Devitt Field – Batting cages are up and are being used.
  
- i. Brockway Ferry – Stephaine’s husband went and cleared the brush and Valley kids worked it on clean up day and it looks great.
- j. Halloween Party – No Report
- k. Holiday Stroll – The merchants have agreed to have the Holiday Stroll on Saturday instead of Friday
- l. Easter Egg Hunt – Nothing to Report
- m. Basketball program – Summer program is starting and so far it is good
- n. Bus Trips – The New York Theater bus trip is having trouble selling out. Jane is going to try to give discounts to students, seniors and Vets to see if that helps The show is ONCE
- o. Membership – No New Members. We have 3 vacancies
- p. Fishing Derby- Went very well
- q. Enrichment Program –The Musical went well. Miriam had photos to show. It was great. We made a little money
- r. Fundraising – We will do letters and look into grants to raise money for the playground and other projects such as the Banner for the Carnival
- s. New Business – Cathy asked if we could waive the insurance waiver for her event at the landing on June 21, 2014. A motion was made by Sarah and 2<sup>nd</sup> by Jane approved
- t. Meeting Adjourned: 9:14 -1<sup>st</sup> Cathy and 2<sup>nd</sup> Stephanie

Meeting called to order by Chairperson, Tracy Woodcock at 7:41 pm on Wednesday, September 10<sup>th</sup> 2014 at Deep River Town Hall. Members present were: Miriam Morrissey, Mary-Elizabeth Massey, Betsy Scholfield, Carol Jones and Cathy Smith. Members absent were: Jane Moen, Sarah Kateley, Kevin Crosby, Tania Crosby, Stephanie Award, Don Sampson, Dave Berardis, Grace Petroka, Justin Waz and Jimmy Cunningham.

Audience of Citizens – There was none.

Secretary’s Report – Motion made to accept the secretary’s report by C. Smith; 2<sup>nd</sup> by Scholfield. Motion passed unanimously.



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## Parks & Recreation Commission

### Meeting Minutes

June 11th, 2014

Treasurer's Report: Morrissey presented report detailing month's expenditures. Hand dryers for restrooms at Plattwood were purchased and new locks were installed at Plattwood. A motion was made by Scholfield to accept; 2<sup>nd</sup> by Kateley. Motion passed unanimously.

#### Old Business:

- u. Summer concerts – Have concluded for season. No additional report.
- v. Carnival –No report.
- w. Summer program – Jones setting up debriefing meeting with Director and Assistant. Letters will be sent out to both offering positions back for 2015.
- x. 5-K Run - Discussion about 5K; Jobs for the day were discussed. C.Smith and Morrissey will do 1<sup>st</sup> H2O station near Ivory Restaurant. Betsey Scholfield and son will do 2<sup>nd</sup> H2O station near Baptist church. Need commission members to volunteer for other jobs. Jones will send out an email. Commission is selling snacks and glow sticks at Plattwood night of fireworks. Glow sticks have been ordered.
- y. Family day and fireworks – The commission is hiring a caricaturist, Bill Dugal, to work the family day event. He will be on the town hall lawn from 11:00-2:00. Woodcock volunteered to assist Mr. Dugal. Parks and Rec will use the new shack at Plattwood to sell items during fireworks. *Mad Men* band to perform. Parks and Rec will provide patriotic music via *i-phone* device during fireworks.
- z. Movies – They went well. Woodcock reported that it worked out well hanging the screen between the two posts on the pergola.
- aa. Plattwood Park –Misfit cruise nights will end soon. New garage style door installed on the new snack shack facing the beach. Jones will look into purchasing a new door for the partition in the men's restroom. Vandalism there in July with the breaking of the gate house door window. Trouble with water pump so port-o-let brought in for Labor Day weekend. Request for bids have gone out for the new baseball field and fitness trail at Plattwood with set of drawings from Jacobson Engineering of Chester. Town has cleared the bank on the far west side of pond.
- bb. Devitt Field –Field "A" had infield work done to help loosen the dirt. New garage style door installed at snack shack. Parks and Rec is paying someone to open and close restrooms on the weekends from now through the month of October or until it gets too cold, whichever comes first.
- cc. Town Landing – Town is replacing the decking on the fishing pier due to its age as well as the fact that it is a trip hazard due to it being uneven. Railing might be replaced as well.



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## Parks & Recreation Commission

### Meeting Minutes

June 11th, 2014

- dd. Brockway Ferry – Jones contacted local resident, Charles Burdick regarding whether he would again clear the brush and overgrown vines from the Town’s property. He had generously volunteered this service in the past.
- ee. Easter Egg Hunt – No report.
- ff. Fishing Derby – No report.
- gg. Halloween Party – The date has been set - Friday, October 24. The parade will kick off from Adams at 6:00 pm. Scholfield reported that the committee is still working on details. Looking for ideas for something to appeal to older kids. Possibly a scary movie night.
- hh. Holiday Stroll – The date has been changed from Friday evening to Saturday, December 6<sup>th</sup>. On Friday evening however, Parks and Rec will sponsor a holiday concert featuring the Old Lyme Town Band. They will play in the auditorium. The horse and carriages and gingerbread house contest will still take place during the event but on Saturday.
- ii. Basketball program –The commission voted to sponsor the basketball clinic for elementary school aged girls presented by local resident Jimmy Cunningham at the August 2014 meeting. A motion was made by Morrissey and 2<sup>nd</sup> by Massey. The motion passed unanimously. Woodcock and Jones met with the head of travel basketball and in a separate meeting, with the new DRES principal, Mr. Strickland, to discuss the winter program and our gym needs. Jones has contacted Mt St. John’s as well to schedule gym time at that facility. Basketball registrations will go out mid to late October.
- jj. Bus Trips – Next trip is to the Bronx Zoo and NY Botanical Garden on Thursday, September 25<sup>th</sup> 2014; a Region 4 school holiday. Bus is half full.
- kk. Membership – The Commission is still seeking new members.
- ll. Enrichment Program – Morrissey and Scholfield met and have come up with a list of courses. They have set up a meeting with the DRES principal, Mr. Strickland and Dr. Ruth Levy, superintendent, Region 4 to discuss the enrichment courses. Anticipate starting classes mid-October.
- mm. Fundraising: No report

Other Old Business: No report

New Business: Jones setting up skateboarding clinic with Skateboard shop in town (Jeff Blayman, Worship Skateboards). The Commission created a display board showing all of its activities and events and will use it to help spread the word about what the Commission does. Commission members, C. Smith, Scholfield, and Massey will participate in the open house at DRES and try to recruit new members as well as collect email addresses from parents of DRES youth. The open house is Thursday, September



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## Parks & Recreation Commission

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June 11th, 2014

11, 2014. Jones is working with local photographer, Steve Nadler to offer a photography class in the spring.

Motion made by Morrissey and seconded by C. Smith to adjourn at 9:29 pm. Motion carried.

Respectfully Submitted,

Betsy Scholfield, Vice-Chairperson, *Acting Secretary*  
Deep River Parks and Recreation