



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

September 11, 2013

Chairperson, Tracy Woodcock, called the meeting of the Deep River Parks and Recreation Commission to order at 7:31pm, on Wednesday, September 11, 2013, at the Deep River Town Hall. Members present were Miriam Morrissey, Cathy Smith, Janice Kmetz, Elizabeth Scholfield, and Sarah Kateley. Those members absent were: Mary-Elizabeth Massey, Kevin Crosby, Tania Crosby, Stephanie Award, Don Sampson, Dave Berardis, Carol Jones, Grace Petroka, and Kelley Lacoske.

Audience of citizen: None present.

Secretary's Report: A motion to accept the Secretary's report was made by Scholfield and seconded by Cathy Smith. The motion passed unanimously.

Treasurer's Report: Treasurer, Morrissey presented the treasurer's report and held a discussion on recent expenses and revenues. Morrissey reported most spending was towards the new "snack shack" at Plattwood Park. A motion to accept the Treasurer's report was made by C. Smith and seconded by Scholfield.

Old Business:

a) **Summer Concerts:** Morrissey reported the concert season went well and the Whistle Stop sent an invoice for \$210 to cover the costs incurred to feed the Army Band who played in town on July 25th 2013.

b) **Summer Program:** A wrap up meeting will be held later in the month.

c) **5-K Run:** Woodcock reported the tee shirts were ordered. Volunteers for the road race are to report at Devitt's Field at 6:45am and participants will begin to register at 7:30am. The trophies and plates for the trophies have been ordered and all participants in the fun run will receive a medal at the finish line. Woodcock reported the company Greystone Electronics will be training the volunteers early that morning on how the electronic bibs work. Kateley volunteered to pick up oranges and other food items from Adams Super Food Store on Friday. Woodcock, Scholfield, Kmetz and C. Smith will meet at Devitt on Monday the 16th to measure out the start and finish line. The following local businesses were not



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yet contacted for a donation of a raffle prize: Flip Flop Gymnastics, Hairworks, Chris' Dog House, Dough on Main, Chaos, My Fair Lady, Drs. Pinn & Gordon, Susan's Kitchen, Deep River Rental and CAP car accessories. All donations must be secured by Thursday or Friday, Sept. 12 & 13th at the latest in order to get the sponsor's name printed on the t-shirt.

d) **Family Day and Fireworks:** Jones ordered the glow sticks to sell. Whelen donated \$10,000 to the fireworks display. This allowed the town to increase the budget for the fireworks display from \$12,000 to \$16,000. Haynes Materials has committed \$6,000 to the display. Jones reported via email there will be a gate guard on duty till 2pm. Only Deep River residents or those paying the daily park fee will be allowed to park their vehicle in the parking lot before 2pm. D. Smith approved a roped off area in the parking lot for parks and rec members to park and to sell glow sticks.

e) **Movies:** Woodcock reported the movie season went well.

f) **Plattwood Park:** Jones reported via email that the 'snack shack' structure will be completed by winter.

g) **Devitt Field:** DR Little League approached the Commission via email about presenting plans for a batting cage. They will attend the October meeting.

h) **Town Landing:** Kmetz reported that the DR Garden Club will be volunteering to make improvements to the landscaping around the gazebo.

i) **Brockway Ferry:** Will be cleaned up and re-done in the spring.

j) **Fishing Derby:** The plaque was hung at Deep River Elementary school with the winners names

k) **Halloween Party:** The party will be held Friday, October 25th. The parade will start at the upper parking lot of Adams and finish at the Town Hall. The upstairs of the Town Hall will be used for a movie or an act as well as judging for the best costume.



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- l) **Holiday Stroll:** The stroll will be on the first Friday of December. (December 6th)
- m) **Basketball Program:** The program will be starting earlier this year. It is anticipated that team practices will begin in mid-late November.
- n) **Bus Trips:** The bus trip to New Hampshire will be on November 22nd through the 24th. Jones reported via email, that calls have been made to hotels and two bus companies for pricing.
- o) **Membership:** Members are needed as there are currently 4 positions open on the Commission.

Other Old Business:

Jones reported, via email, that the Motorcycle poker run sent a nice thank you for allowing them to use Plattwood in July, as well as a donation.

New Business/New Programs:

No new Business

Adjournment:

The motion to adjourn was made by Morrissey and approved by C. Smith. The meeting of Deep River Parks and Recreation Commission was adjourned at 8:45pm.

The next meeting of the Parks and Recreation Commission will be Wednesday, October 9th 2013 @ 7:30 pm.

Respectfully Submitted,

Whitney Woodcock, Secretary