



# TOWN of DEEP RIVER

## Parks & Recreation Commission

### Meeting Minutes

June 12, 2013

Chairperson, Tracy Woodcock, called the meeting of the Deep River Parks and Recreation Commission to order at 7:35 pm, on Wednesday June 12<sup>th</sup> at the Deep River Town Hall. Members present were: Tania Crosby, Cathy Smith, Miriam Morrissey, Sarah Kateley, Stephani Award, Elizabeth Scholfield, Janice Kmetz, Mary Elizabeth Massey, and Don Sampson. Those members absent were: Dave Berardis, Kevin Crosby, Grace Petroka, Carol Jones, and Kelley Lacoske.

Audience of Citizen: None in attendance

Secretary's Report: A motion to accept the Secretary's report was made by Kmetz and seconded by Massey. The motion passed unanimously.

Treasurer's Report: Discussion on recent expenses. There is an overture of the budget due to the upgrades at Devitt field concession stand. A motion was made to accept the Treasurer's report by Smith and seconded by Kmetz. The motion passed unanimously.

Old Business:

- a) Summer Concerts: It was reported that all the bands were booked and scheduled. The food vendors are booked and scheduled, and the posters are in. If it rains the concerns will be held at the Deep River Town Hall Auditorium.
- b) Carnival: It was reported that All Waste was all set. The inspection was due for Thursday morning by the Fire Marshal and confirmed. There would be port-o-lets coming, 2 regular and 1 handicapped accessible. Massey reported potential heavy rain on Thursday so may cancel Thursday night; she will contact Carnival people and let us know. Wristbands will cost \$40.00 for the weekend and \$30.00 per day. \$5.00 discount for elementary students with coupon. It was reported that Deep River Little League will be having their end of season picnic at Plattwood Park instead of Devitts as years past, due to the Carnival.
- c) Summer Program: Enrollment very low this year. We need to determine decision date to confirm or cancel. After much discussion a motion was made with current enrollment suggesting summer program to continue as planned and not cancel. Even with drastically reduced enrollment for morning sessions and afternoon sessions by Kmetz and seconded by Smith. The motion passed unanimously. It was discussed to reduce staff as needed.



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- d) 5-K Run: Jones is checking on the microchips for the bibs. Proof of registration. Registration forms will be needed to hand out at the Chester 4<sup>th</sup> of July race.
- e) Family Day and Fireworks: Jones signed the contract and faxed back. She put in for the deposit of \$6,000 with Cathy.
- f) Movies: Movies all booked. They start the first week of August. August 2<sup>nd</sup>, Where the Wild Things Are. August 9, Peter Pan. August 16, ET and Creatures from the Black Lagoon.
- g) Plattwood Park: Snack Shack is underway as it has foundation and the conduit for the electrical. Timer for the lights on the basketball court is being worked on by electrician. The circuit output has been increased from the box because Hungry Hal's keeps popping a GFI inside the box. Misfit Cruise nights going well, it is very well attended. Jones is looking into the movie night idea as some mention that it may they may not be allowed to charge admission for a movie. There was graffiti on the skate parking which cost us \$487.50 to have removed. Valley Regional High School volunteers worked hard and did a great job cleaning up the park. Discussion on the water testing being posted at the park and also on the website if possible. Perhaps have the information posted at the guard shack. Need to post signs that there is no smoking on the beach. Day passes at Plattwood are \$20.00 and the season pass is \$100.00, for 1 vehicle with 4 passengers. A motion was made to allow 10 passes per day by Crosby and seconded by Massey. Smith and Kmetz abstained. Gate keeper instructions were passed out for all to review but with limited time it was asked for them to be electronically mail for review. The issue with the dead fish at Plattwood. The Health Department has tested twice and all is good. The theory is that since only sunnies were found they are probably cast offs from fisherman who caught them and threw them back.
- h) Devitt Field: It was reported that the bathroom partitions are up and hand dryers installed. Grab bars are not installed yet as they have not come in. Mark Grabowski, President Deep River Little League, received email concerning the gum in the dugouts. We need to follow up on this.
- i) Town Landing: No report
- j) Brockway Ferry: No report
- k) Easter Egg Hunt: No report
- l) Fishing Derby: Went well. Overall winner with the biggest rainbow trout measuring 16 1/8 inches was 8 year old. It will go in the paper with congratulations to all. Mr. and Mrs.



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Stebbins were on hand to congratulate the winner and to get picture taken. The derby was started in 1982 in honor of their son Sonny.

- m) Halloween Party: No report. Need to submit application for auditorium
- n) Holiday Stroll: No report.
- o) Basketball Program: Jones has final email ready to go out to all. Email to Kyle Smith with regards to running summer clinic.
- p) Bus Trips: Red Sox trip full. Jones working on other trips. Will report next meeting
- q) Membership: No report
- r) Fundraising: No report

Other Old Business: Valley Regional High School clean up day was a success. Crews at the landing did weeding of the perennial plantings and picked up garbage. At Plattwood they weeded by gate house and basketball courts. They picked up garbage and trimmed trees.

New Business and/or New Programs: Skin Cancer informational class. All are welcome to attend.

Next meeting for the Parks and Recreation Commission is scheduled for Wednesday, July 10, at 7:30 p.m.

A motion to adjourn was made at by Morrissey and seconded by Massey. The motion passed unanimously.

Respectively submitted,

Janice Kmetz, acting secretary