



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

January 9, 2013

Chairperson, Janice Kmetz, called the meeting of the Deep River Parks and Recreation Commission to order at 7:33 pm on Wednesday, January 9, 2013 at Town Hall. Members present were Miriam Morrissey, Mary-Elizabeth Massey, Grace Petroka, Carol Jones, Tracy Woodcock, Kevin Crosby and Stephani Award. Those members absent were: Elizabeth Scholfield, Cathy Smith, Dave Berardis, Sarah Kateley, Don Sampson, Kelley Lacoske and Tania Crosby.

Audience of Citizens- There were none.

Secretary's Report- A motion to accept the secretary's report with the following correction was made by Woodcock and seconded by Morrissey. The motion was passed unanimously.

Correction to meeting minutes of December 12, 2012: Tony Dare will serve as the head coach for the 7-12 grade girls basketball program. It was reported erroneously that the group would be coached by T. Woodcock.

Treasurer's Report- Discussion on recent expenses. Morrissey reminded all committee chairmen that 2013-2014 budget requests are due to her by January 23rd 2013. The Selectman are requesting that all departments present a zero increase budget if at all possible. The motion to accept the treasurer's report was made by Woodcock and seconded by Crosby. The motion passed unanimously.

Old Business-

- a. Summer Concerts: As reported at the last meeting, the US Army Band contacted the commission regarding the possibility of performing during our summer concert series. The band has notified the town that it has been chosen as a location and needs a letter sent to finalize the date. Morrissey will write and send the letter.
- b. Carnival: Massey reported that the carnival committee met tonight prior to the Parks and Recreation meeting. This year they are breaking in to subcommittees in order to more efficiently plan the carnival. The carnival will be held on June 13-15, 2013. Due to the low gate sales previous years, the carnival will not be held on Father's Day, Sunday, June 16th.
- c. Summer Program: Jones reported that the Director of the summer program has accepted the offer to return for the 2013 camp.
- d. 5K Run/Walk and Fun Run: No report.
- e. Family Day/Fireworks: No report.



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

January 9, 2013

- f. Movies: The committee is working on choosing the movie titles so that the summer movie series can be well publicized. The commission will plan to show four movies over the first three Fridays in August with a double feature on one of the dates.
- g. Plattwood Park: Jones proposed a shuffleboard court and bocce ball court. On researching the installation of said courts, it appears that the town crew could do the work. Jones will present pricing details at the next meeting. A discussion took place at the December meeting regarding the number of daily passes and season passes sold at Plattwood Park and at the Town Landing during the 2012 season. Jones reported that after speaking to the Town Clerk, the exact number sold at each park cannot be determined as all the passes and monies collected are consolidated on one line item. To prevent overcrowding at the town facilities, the commission will set a limit on how many daily passes are sold during the 2013 season. Furthermore, the Commission is considering only allowing the sale of day passes at the park entrances due to the difficulty in record keeping by the gatehouse staff at each park. Jones will discuss with R. Smith. Season passes would be available for purchase at either the Town Hall during business hours or at the transfer station. The issue was tabled until the February meeting.
- h. Devitt Field: No report.
- i. Town Landing/Dock: No report.
- j. Brockway Ferry: No report.
- k. Easter Egg Hunt: No report.
- l. Fishing Derby: No report.
- m. Halloween: No report.
- n. Holiday Stroll: No report.
- o. Basketball: The basketball program is underway with approximately 200 local youth participating. In general, the 1-6 grade students practice and play at DRES. A few games for the older kids in this group are scheduled for CES and EES as well. The youth in grade 7-12 practice at DRES exclusively and play at JW. An incident occurred at a practice session whereas a high school student brought an alcoholic beverage onto school grounds. The police were called by the chairperson and director who were notified of said activity by the hall monitor hired by Parks and Recreation to be present at the school during basketball practices and games. The decision was made after much research into other town's policies and the Region 4 school policy, to suspend the offending youth from the Parks and Recreation basketball program for 20 days. The commission is working on finalizing a policy to address all issues that may arise in



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

January 9, 2013

regards to conduct, etc. during our programs and the punishment of said actions. Jones will email it to all members for their review and comment. A vote will take place at the February meeting.

- p. Bus Trips: Woodcock presented information on a bus trip idea for an overnight trip to Conway New Hampshire. Jones reported that two major league baseball trips are in the works as well.
- q. Membership: There are four openings on the commission.
- r. Fundraising: No report.

Other Old Business:

Morrissey reported that the enrichment program co-sponsored by DRES PTO and Parks and Recreation has begun and is going well. It will run for five weeks.

New Business:

Election of officers for 2013 calendar year took place. The following slate of officers were nominated by Massey and seconded by Petroka. Chairperson: Tracy Woodcock, Vice Chairperson: Kevin Crosby, Treasurer: Miriam Morrissey, and Secretary: Carol Jones. The election of the slate was unanimous.

The next meeting of the Parks and Recreation Commission is scheduled for Wednesday, February 13th, 2013 at 7:30pm.

A motion to adjourn was made @ 8:20 pm by Morrissey and seconded by Woodcock. The motion passed.

Respectfully Submitted,

Carol Jones, Acting Secretary & Director, Parks and Recreation