



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

November 14, 2012

Co-Chairperson, Kevin Crosby, called the meeting of the Deep River Parks and Recreation Commission to order at 7:32 pm on Wednesday, November 14th at Town Hall. Members present were Stephani Award, Kelley Lacoske, Carol Jones, Miriam Morrissey, Sarah Kateley and Tracy Woodcock. Those members absent were: Cathy Smith, Dave Berardis, Janice Kmetz, Mary-Elizabeth Massey, Grace Petroka, Don Sampson, Elizabeth Scholfield, Peter Woodcock Sr., Sarah Tulledge and Tania Crosby.

Audience of Citizens- There were none.

Secretary's Report- The motion to accept the secretary's report was made by Woodcock and seconded by Kateley. The motion was passed unanimously.

Treasurer's Report- Discussion on recent expenses presented by Morrissey. The budget line item for summer staff is over budget. The revenue line item includes donations from Hungry Hal's and about \$3800 so far from the 5K Race. The motion to accept the treasurer's report was made by Woodcock and seconded by Kateley. The motion was passed unanimously.

Old Business-

- a. Summer Concerts: No report.
- b. Carnival: No report.
- c. Summer Program: The Director and Assistant Director were given a December 1st deadline to accept or decline a return to those positions for summer camp 2013. Morrissey to report at next meeting the status of such.
- d. 5K Run/Walk and Fun Run: Crosby reported that the race went well but next year the committee needs to work on the process of posting finishers results and awarding of the trophies.
- e. Family Day/Fireworks: No report.
- f. Movies: Went very well this year. The screening of the movie "Jaws" at Plattwood was very popular. Next year the committee will choose the movie titles earlier so that the dates and movies can be published in a flyer that goes home with the children from DRES at the end of the school year. Also, the dates will be put in the Parks and Recreation annual brochure, to be published in January.
- g. Plattwood Park: The water has been shut off and the bathrooms have been closed. The port-o-let has been installed for the winter months.



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- h. Devitt Field: The water has been drained and turned off. The interior and exterior of the new bathrooms have been painted. Jones to contact Tri-Town Football regarding the field use fees still outstanding and the excessive trash left on and around the football field. Woodcock reported that the American Flag was replaced as it was in extremely poor condition.
- i. Town Landing/Dock: The floating docks have been pulled out of the water for the winter. The port-o-let has been removed for the winter months.
- j. Brockway Ferry: No report.
- k. Easter Egg Hunt: No report.
- l. Fishing Derby: No report.
- m. Halloween: The Halloween festivities were very well received with approximately 130 children participating in the costume parade and program that followed at the DRES gym. A local magician performed for the children at the elementary school for a 45 minute show. The feedback received was that the show went too long to keep the younger children's interest. The movie was not shown after all due to the time of evening that the movie would have been started. The carved pumpkin display at the Town Hall only attracted a hand full of pumpkins so the committee was disappointed. The commission had to pay an overtime custodial fee this year. This was new and not anticipated in the budget however, the committee spent less than budgeted because the movie wasn't shown so reported that they will not be over budget because of this unforeseen expense. The 2013 proposed budget for this program will include the custodial fee. Jones reported that Scholfield has volunteered to chair the Halloween Committee next year as Petroka and Jones will step down as chairperson of this committee.
- n. Holiday Stroll: The stroll will be held on Friday night, December 7th. Horse and carriages from Cedar Knoll Farm have been confirmed for that evening from 6-9 pm. The deposit has been sent and the payment balance has been requested. Because the Town Hall auditorium is undergoing renovations, the space cannot be utilized for the holiday event this year. The holiday stroll committee reported that the evening will again feature a gingerbread house contest in the main conference room of Town Hall. The committee will hire a juggler who specializes in juggling glow in the dark objects and fire to perform outside from 6-7 pm. Also, new this year will be a fire pit where a small fire will remain stoked for the duration of the event. Santa is scheduled to arrive via fire truck at approximately 5:15-5:30 with the tree lighting at approximately 5:30-5:45. The merchants association has contacted Parks and Recreation to participate in the evening. Many merchants will remain open and offer in- store specials. The fire house will show holiday movies



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this year from 6-8 pm. The fire police have been notified regarding traffic control. Jones reminded all members that they need to bake at least 2 dozen cookies for the event. All members are asked to attend and help out where needed.

- o. Basketball: The registration for the basketball program is underway and will close soon. Due to the hurricane and lack of power in the three area towns, the deadline for the registrations was extended from the 16th to the 23rd. The overall numbers are low but the committee attributes that to the new school policy that does not allow paper copies of Parks and Recreation flyers to be sent home with the students. The committee has been sending email blasts out to all past participants. Draft of teams is scheduled for November 28th at the DR ambulance barn. Practices are anticipated to begin in early December with games starting in early January. Basketball committee chairperson, Woodcock, will notify all coaches of the draft and coaches meeting. Woodcock wants to stress to the coaches that the program is about exhibiting good sportsmanship, respect for team, respect for referees, respect for each other and the town's facilities while having FUN!
- p. Bus Trips: Jones is looking into organizing a ski trip possibly to Ski Sundown in northwestern Connecticut. Also, an overnight shopping bus trip to North Conway, NH.
- q. Membership: There are four openings on the commission. The Commission received two resignations one from member Peter Woodcock, Sr., and the other from member Sarah Tulledge. Also, at the December meeting, nominations for officers will be taken. The new slate of officers will be voted on at the January meeting.
- r. Fundraising: Jones presented an idea to sell bricks that would be used for a patio area adjacent to the new proposed snack shack at Plattwood Park. The shack is to be built as part of a Boy Scout Eagle Project expected to be completed in late spring, early summer 2013.

Other Old Business:

Jones to meet with Phil Schaller of GraphX Sign Company here in Deep River to finalize the new signs for the parks. Morrissey is finalizing enrichment program details with DRES PTO for afterschool classes set to begin in early January, and run for 5 weeks.

New Business:



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Jones will meet with a playground representative down at Devitt field to get an estimate for playscape replacement. All members are invited to attend. New programs include another boating course and a knitting course.

The next meeting of the Parks and Recreation Commission is scheduled for Wednesday, December 12th, 2012 at 7:30pm.

A motion to adjourn was made @ 8:40 pm by Woodcock and seconded by Morrissey. The motion passed.

Respectfully Submitted,

Carol Jones, Acting Secretary & Director, Parks and Recreation