



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

October 10, 2012

Chairperson, Janice Kmetz, called the meeting of the Deep River Parks and Recreation Commission to order at 7:35 pm on Wednesday, October 10, 2012 at Town Hall. Members present were, Dave Berardis, Miriam Morrissey, Mary-Elizabeth Massey, Betsey Scholfield, Grace Petroka, Carol Jones, Sarah Kateley and Stephani Award. Those members absent were: Jason Mercer, Kevin Crosby, Tania Crosby, Sarah Tullledge, Tracy Woodcock, Kelley LaCoske, Cathy Smith, and Peter Woodcock Sr.,

Audience of Citizens- There was one. Eagle Scout candidate, Iestyn Norton, presented his plans for a snack shack to be built at Plattwood Park. This was his second visit to the commission to discuss this project. His plans include an 8 foot serving window with a door on the left of the window. The overall dimensions are some 24 feet by 12 feet. He anticipates about one month to build and will begin in the spring. The town is to have the electrical and site work down including the slab prior to Norton beginning his work. As the date of construction grows nearer, Norton will finalize all details with the commission and also secure any permits necessary and meet with the building official. The commission tabled the vote to accept the drawings until a future meeting so that all members have time to review them. The commission did request an outside water spigot in order to attach a hose for cleaning purposes. The building's exterior will resemble the guard shack that is present at Plattwood. The door to the shack window will be a garage type door.

Secretary's Report- The motion to accept the secretary's report was made by Kateley and seconded by Petroka. The motion was passed unanimously.

Treasurer's Report- Morrissey presented the treasurer's report. The motion to accept the treasurer's report was made by Kateley and seconded by Massey. The motion was passed unanimously.

Old Business-

- a. Summer Concerts: Kmetz received one compliant from the Deep River Historical Society's Stone House regarding a concert held there. The band, String of Pearls, made demands and were belligerent to Historical Society members. The band also was disrespectful of the rules set forth by the Stone House, and caused damage to an electrical fixture by running it over. The historical society will continue to host concerts but respectfully requested not to host this band on their property.
- b. Carnival: Jones found that the receipt for the posters had not yet been reimbursed. The total was approximately \$158.00.
- c. Summer Program: The principal of DRES called and indicated a few items were missing from the classroom used by Parks and Recreation this summer during the youth summer camp. All items had



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since been found with the exception of two; Jones purchased one new item and donated the other from the Parks and Rec summer camp supplies to the satisfaction of the teacher in question.

- d. 5K Run/Walk and Fun Run: The race was a success with 213 participants. Some problem with the race results as the finish times got reversed on several runners. The problem was rectified and trophies awarded. Suggestions for next year, include getting more water bottles donated, have better organization at the registration tables in the morning, and have more tables so people could be spread out with 5K registration at one table and fun run at another. Morrissey suggested placing medals on the fun run finishers as they come through the finish shoot. Jones will look into the cost to have electronic timing done for the 2013 race. Jones reported that the race made approximately \$4000.00 but the exact figure will be reported at the next meeting when all expenses have been verified.
- e. Family Day/Fireworks: The DJ did a nice job and the fireworks went well. Several compliments were received by the commission. The commission once again sold glow sticks. Two hundred sticks were purchased and only five did not sell.
- f. Movies: No report.
- g. Plattwood Park: The misfit cruise nights featuring antique and collectible cars held each Tuesday night at Plattwood have been very successful and have ended for the season. Eric Anderson the proprietor of Hungry Hal's, (the concession truck on site), brought in \$700 representing 10% of their profits from July, August and September. Discussion regarding signage at the local parks ensued after a member noticed dogs allowed on the beach and people fishing from the beach. Scholfield volunteered to purchase a receptacle (mail box) to be installed at the park which will hold plastic bags for dog owners to use in order to clean up after their dogs. Scholfield volunteered to paint it and label it as well. The town crew will do perform the installation. Jones will approach D. Smith regarding when the signs will be put up at the parks. A suggestion was made to consider hiring three lifeguards and rotating them from the guard shack to the beach throughout the day so as to help keep the lifeguards more alert. The water is still on at Plattwood and will be shut off before Halloween. Jones to call Olsen Sanitation regarding having a port-o-let dropped off on or around the 29th of October.
- h. Devitt Field: The new restrooms that are ADA compliant are nearly completed. The town is waiting to receive the steel partitions. Petroka and Jones sent a letter via email to M. Grabowski, president of Tri-town football regarding the number of non-resident players listed on the roster submitted to Parks and Recreation. They had submitted a check for \$900.00 but based on the number of out-of- town players listed on the roster, Tri-town football owes some \$200-\$300 more to the Commission. The dugout on the 'A' field is missing some shingles.



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- i. Town Landing/Dock: Request was made by Massey to consider having the port-o-lets year-round as people use the landing all throughout the winter. Because the expense wasn't included in the budget, the Commission agreed to look into the cost of having the unit there longer in the future. For now, it was agreed that the unit would be pulled on November 30th and installed again on April 1st. Morrissey reported that the unit costs \$75.00 per month. Kmetz reported that there is a perennial garden at the landing that needs attention. In the spring, the Garden Club will be looking for help to restore the garden.
- j. Brockway Ferry: No report.
- k. Easter Egg Hunt: No report.
- l. Fishing Derby: No report.
- m. Halloween: The committee reported that the parade will kick off at 6:15 from the Adam's parking lot and proceed down Main Street to the Liberty Bank parking lot. There the parade will take a right and then wind over to the elementary school where the children will be treated to a magic show and movie in the gym. This year, the Commission will have to pay overtime for the custodians at the school as they will be there beyond their contracted shift. The committee will email all members to confirm who is helping at what time. Help is needed to lead the parade, to set up at the school, to help at the school, and to sign in and judge pumpkins at Town Hall. Decorating of Town Hall will take place next week. Jones to send the Halloween flyer to Scholfield, Massey and Kateley for distribution to local scout troops.
- n. Holiday Stroll: Will be held on December 7th. The horse and carriage has been confirmed.
- o. Basketball: Berardis will be stepping aside this season so he brought all extra shirts to town hall for storage and for use this year if needed. The committee decided not to put player's names on the shirts as it would make it easier to adjust teams if needed and will cost less. The committee is looking into buying a ball cage for the school so that basketballs can be stored at the school and coaches will not have to take them home with them. This will cut down on the number of balls that the commission will have to purchase. Registration forms will go out next week. The fee has been increased to help offset the additional expense of hiring 'hall' monitors to be at the school during practices and games. This action is being taken to help eliminate problems that arose last year with players left unsupervised in the hall and lobby areas.
- p. Bus Trips: Kmetz mentioned that a request came in to plan a bus trip to a shopping venue as an overnight trip. One possible location is New Hampshire for holiday shopping.
- q. Membership: The commission is still seeking new members. Morrissey suggested that the commission have a table with information about our activities and events at the fall open house at DRES next year. .



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r. Fundraising: No report.

Other Old Business:

The new park use rules written for Plattwood Park were discussed. Kateley made a motion to accept the new park rules document as written. In addition, the Commission would like the document to include on the back side all existing park rules. Massey seconded the motion. The motion passed unanimously. The new park use rules document will include all park rules on the back when it is distributed.

Kmetz reminded all members that nominations for officer positions will take place at the December meeting; election of officers will happen at the January meeting. Kmetz will step down as chairperson in January.

New Business:

Jones reported that Morrissey has agreed to be the liaison between the commission and the DRES PTO to set up enrichment programs at the school.

Morrissey made a motion to adjourn. Petroka seconded the motion. The motion carried. The meeting was adjourned at 9:20pm.

The next meeting of the Parks and Recreation Commission is Wednesday, November 14th, 2012 at 7:30pm.

Respectfully Submitted,

Carol Jones, Director & Acting Secretary Parks and Recreation