



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

July 11th, 2012

Chairperson, Janice Kmetz, called the meeting of the Deep River Parks and Recreation Commission to order at 7:37 pm on Wednesday, July 11, 2012 at Plattwood Park. Members present were, Kevin Crosby, Grace Petroka, Miriam Morrissey, Betsey Scholfield, and Carol Jones. Those members absent were: Jason Mercer, Don Sampson, Tracy Woodcock, Tania Crosby, Sarah Tulledge, Kelley LaCoske, Dave Berardis, Peter Woodcock Sr., Sarah Kateley, Mary-Elizabeth Massey, and Cathy Smith.

Audience of Citizens- Dawn Niles and Eric Stout presented an application to use Plattwood Park in September for a fundraiser for the Lance Armstrong Live Strong Foundation which fights to improve the lives of people affected by cancer. The event would be held on September 8th and would feature three bands. The event would be open to the public. It will be a free event with donations sought from attendees. No alcohol will be sold. The requested time of park use would be from 2-9 pm with set up from 2-4, the event from 4-7 and clean up following until approximately 9:00 pm. They plan to have outside food vendors provide the food. They also would be willing to pay the \$100.00 park use fee as they are from out of town.

Secretary's Report- The motion to accept the secretary's report was made by Morrissey and seconded by Petroka. The motion was passed unanimously.

Treasurer's Report- There was no treasurer's report available to be presented to the commission.

Old Business-

- a. Summer Concerts: The concerts have started and have been well received thus far. The weather has not caused any cancellations thus far.
- b. Carnival: The carnival was a huge success. The committee will be getting together soon to have a wrap up meeting. The figures for expenses and profit will be finalized and presented to the commission at the August meeting or sooner via e-mail. Massey asked that all receipts or reports of expenses be submitted as soon as possible. It was thought that next year, the commission will order less posters as several are left over.
- c. Summer Program: The program has begun and is going well. The overall numbers of the camp are down although this week the camp is almost at capacity with 47 kids registered. The afternoon workshops have also started and three have been cancelled due to low enrollment. The new assistant director and director have much positive energy and the feedback from campers and parents has been good.
- d. 5K Run/Walk and Fun Run: The flyers have been done and letters will be going out to seek sponsors and donations for the 2012 event. Jones has contacted gorilla graphics to get a price for t-shirts. K.Crosby to



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notify the race timer, Jim Ford, @ 1-203-804-2947 to secure his services for the race. Ford times the fun run and the 5K run as well. The date of the race is September 15th 2012.

- e. Family Day/Fireworks: no report.
- f. Movies: Movies are scheduled for Friday nights in August. K.Crosby reported that the committee has begun selecting the movies. The dates for the movies are August 3, 10, 17 and 24th. Hungry Hal's will be at Plattwood to offer food during the movies.
- g. Plattwood Park: The park is being used by many out of town residents as well as many town residents especially on weekends and fourth of July. Town residents have complained about the crowded situation at the park and the lack of parking. The commission would like the selectman to consider raising the daily fee charged at the gate for out of town residents. The commission also spoke about having a separate windshield sticker made up for the 2013 season so that it would be easier to spot on windshields. Also, have the gate guard affix it to the windshield directly upon purchase. The commission would like the selectman to consider only selling season passes in 2013 and eliminate day passes. Jones will approach the selectman on behalf of the commission regarding these ideas. Also, complaints were received about people consuming alcoholic beverages on the beach and on the grass areas. The commission is having signs made up stating that no alcohol is allowed without proper permit of the commission and they will be installed around the park. Discussion about park use requirements ensued as the commission has received several applications to use the park for large scale events such as fundraisers. A draft of the new regulations will be e-mailed to all members and voted on at the next meeting. A new piece of playground equipment has been installed at the playground. The food vendor, Hungry Hal's, has been on site and selling food. The commission has not yet received a check representing 10% of the profits from Eric Nelson, the proprietor of Hungry Hal's as per our agreement. Jones will follow up.
- h. Devitt Field: The town crew is almost finished building the new restrooms that are be ADA compliant. They are located towards the 'B' field at the northern edge of the pavilion. A new roof has been put on the shack tying the new structure to the shack building. New lights have been installed inside and out. The restrooms will have a poured floor for ease of cleaning and also be sided with the same weather resistant siding used at the gatehouse at Plattwood. A hot water heater is also being installed so that the shack has hot water. The shack is now hooked up to the town sewer instead of the septic.
- i. Town Landing/Dock: Bushes near the gazebo are overgrown and need to be cut back or removed and new plantings put in their place. K. Crosby reported that parking of cars and trailers continues to be an issue. He will approach the gate guard to solicit help with this issue.
- j. Brockway Ferry: No report.



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- k. Easter Egg Hunt: No report.
- l. Fishing Derby: The plaque was engraved with the 2012 winner's name and was rehung at the DRES lobby.
- m. Halloween: Kmetz mentioned that the town hall auditorium, which is undergoing renovation, might not be ready for use by the commission at that time.
- n. Holiday Stroll: No report.
- o. Basketball: No report.
- p. Bus Trips: The upcoming bus trip to the NY Yankees vs. Toronto Blue Jays still has seats remaining. The trip is scheduled for Tuesday, August 28th.
- q. Membership: There are still openings on the Commission.
- r. Fundraising: No report.

Other Old Business:

The cigarette waste receptacles have been ordered. Estimates for replacement swings for the playgrounds at both Devitt and Plattwood parks are being sought.

New Business:

After a lengthy discussion, the commission voted to approve the application presented by Dawn Niles and Eric Stout to hold a fundraising event on September 8th at Plattwood Park (See audience of citizens above). A motion was made by K.Crosby "to allow Dawn Niles and Eric Stout to hold a fundraising event to benefit the Lance Armstrong Foundation, at Plattwood park provided that the following conditions are met:

- Have two certified life guards on duty during the event
- Hire a constable to be on duty during the event
- Provide a \$250.00 refundable security deposit for any damage or cleaning
- have people on hand to help direct parking
- Before distribution, all advertisements get prior review by the Commission.
- Pay the \$100.00 use fee
- Provide the commission with an insurance rider, listing the Town of Deep River as an additionally insured entity.
- Advertise as a 'no-alcohol' event to discourage individuals from bringing in alcoholic beverages.
- The organizers consider bringing in Port-o-lets to help avoid a facility plumbing issue."

End of motion. The motion was seconded by Scholfield. The motion was passed unanimously by the commission members if all conditions of the motion are met.



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Morrissey made a motion to adjourn. Crosby seconded the motion. The motion carried. The meeting was adjourned at 9:11pm.

The next meeting of the Parks and Recreation Commission is Wednesday, August 8th, 2012 at 7:30pm.

Respectfully Submitted,

Carol Jones, Director & Acting Secretary Parks and Recreation