



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

June 13th, 2012

Chairperson, Janice Kmetz, called the meeting of the Deep River Parks and Recreation Commission to order at 7:37 pm on Wednesday, June 13, 2012 at Town Hall. Members present were, Sarah Kateley, Mary-Elizabeth Massey, Cathy Smith, Carol Jones, Kevin Crosby, Don Sampson, and Betsey Scholfield. Those members absent were: Jason Mercer, Grace Petroka, Miriam Morrissey, Tracy Woodcock, Tania Crosby, Sarah Tulledge, Kelley LaCoske, Dave Berardis and Peter Woodcock Sr.

Audience of Citizens- Erik Anderson, owner of Hungry Hal's food vendor presented a proposal to have his food truck at Plattwood during the summer on selected days extending to all days if it is well received and profitable. Initially, he plans to set up his truck on Fridays and keep the truck there through Tuesdays. He will notify Parks and Recreation if he wants to extend his presence to all days. The commission will have him sign a waiver to absolve Parks and Recreation from any claims should the Hungry Hal's truck get damaged while parked at Plattwood. Eric will submit a copy of his insurance certificate to the town. The food truck will be at Plattwood beginning on Friday, June 22nd. Hungry Hal's will be available on Friday nights through August for movies on the beach. Anderson also will look into having ice cream for sale on Fridays during the parks and rec summer camp hours at the park. He will remove perishables at night so that the truck will not remain plugged in. Hungry Hal's will donate 10% of all profits back to P & R.

Secretary's Report- The motion to accept the secretary's report was made by C. Smith and seconded by M. Massey. The motion was passed unanimously.

Treasurer's Report- The treasurer's report was presented to the commission. K. Crosby made a motion to accept the treasurer's report. The motion was seconded by D. Sampson. The motion carried unanimously.

Old Business-

- a. Summer Concerts: The concerts will start on Thursday, June 28th. The posters have come in from Essex printing so Jones asked all members to please take some to hang up around the area towns. Jones will find out who will be posting the concert postponement news on the web site should one need to be cancelled. Jones will notify Massey of who the contact person is and Massey will be responsible for making the decision should a concert need to be postponed due to inclement weather.
- b. Carnival: The dates of the carnival are June 14-17th 2012. Entertainment has been booked for Saturday evening and Sunday afternoon. The tent and stage was planned to be put close to the 'B' field but due to flooding on the 'B' field the stage will now be set up closer to the pavilion. Massey reported that commission members are still needed to man the ticket booth for some of the shifts. Massey reported that 3 Parks and Rec personnel should be on per shift. Bleachers will be moved closer to the



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

June 13th, 2012

entertainment. Jones will call All Waste Recycle and Trash Disposal Company again regarding moving the dumpster from the top parking lot down closer to the 'B' field entrance. Parks and Recreation is once again responsible for garbage pick-up during the carnival. Massey will be there at the start of each day and at the end to collect money. Massey also reported that she will greet the bands as well. Jones will mark off 'no parking' areas and also 'parking' areas.

- c. Summer Program: Registration is ongoing. Jones met with the summer camp directors to discuss programs and the rehiring of counselors and CIT's. A one page reminder letter regarding registration went out to parents at the elementary school.
- d. 5K Run/Walk and Fun Run: Jones will start working on the 2012 flyers and registration so that they may be handed out at the Chester road race on July 4th. The date of the Deep River race is September 15th 2012.
- e. Family Day/Fireworks: It was suggested that we have live music or a different music set up instead of the DJ. The commission voted to look into other options.
- f. Movies: Movies will be scheduled for Friday nights in August. Crosby reported that the committee will work on selecting titles shortly. The dates for the movies are August 3, 10, 17 and 24th. Hungry Hal's will be at Plattwood to offer food during the movies.
- g. Plattwood Park: Misfit cruise nights are ongoing. Weather has rained out many Tuesday night gatherings of the antique and collectible cars. Some vandalism in the form of spray paint was noted. Jones will review security camera footage. Discussion ensued on new signage for the park. The signage would be for posting 'no fishing' from beach, signs regarding 'smoking only in designated areas' and additional signs regarding that the area is under video surveillance. The region 4 fundraiser was a huge success. Because the Parks and Recreation office is receiving many inquiries and applications to use Plattwood Park for large events, the commission will be establishing additional requirements for all applications. Kmetz requested that all commission members read up on various requirements put forth by the Deep River auditorium committee in regards to using the auditorium. Also, review the requirements to use the Deep River Historical Society's stone house/carriage house property. At the July meeting, Kmetz wants the commission to discuss, establish and vote on new park use requirements.
- h. Devitt Field: The town crew is busy building the new restrooms that will be ADA compliant. They are located towards the 'B' field at the northern edge of the pavilion. The shack is now hooked up to the town sewer instead of the septic.
- i. Town Landing/Dock: No report
- j. Brockway Ferry: a cleanup day needs to be set up as the area is very overgrown.
- k. Easter Egg Hunt: No report.



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

June 13th, 2012

- l. Fishing Derby: Went very well. Jones to get the name of the winner engraved on the plaque that hangs at the elementary school. Jones will send out thank you notes to all individuals and merchants who donated to the event.
- m. Halloween: No report.
- n. Holiday Stroll: No report.
- o. Basketball: No report. Training of all coaches is being looked into for the fall.
- p. Bus Trips: The bus trip to the Red Sox game went very well. All seats were sold. The bus trip scheduled to the Yankee game in NYC, on August 28th has about 11 seats remaining.
- q. Membership: There are still openings on the Commission.
- r. Fundraising: No report.

Other Old Business:

The introduction to basic photography class taught by local professional photographer, Steve Nadler is complete. There will be an exhibit at the DR library community room beginning June 24th. Nadler has invited D. Smith to attend the opening night of the exhibit. The photographs are all about Deep River.

Parks and Recreation sponsored the buddy track and field program which was recently held at VRHS on three dates, May 31, June 7th and June 10th. The program was a huge success. Plans are underway to run the program again next year on an expanded schedule. Jones will send a letter from the commission to Morgan Hines, the student who organized the program on a job well done.

New Business:

Jones is planning to run a skateboarding camp using a company called 'Go Skate'. The dates have not yet been set. A fall photography class is also being planned.

Donna Scott from *ifoundfitness* is planning on running a fitness program for teens this summer at Plattwood Park. It will meet 8:15-9:30 on Tuesday and Thursday mornings.

The commission decided on verbiage for new signs to be posted at areas parks. A motion was made by Scholfield and seconded by Kateley to submit the sign request to Dick Smith for approval by the Board of Selectman. Also a motion was made by Kateley and seconded by K.Crosby to purchase six cigarette receptacles not to exceed \$700.00. Two will be put at Plattwood, two at Devitt and two at the landing.



TOWN of DEEP RIVER

Parks & Recreation Commission

Meeting Minutes

June 13th, 2012

C. Smith made a motion to adjourn. Sampson seconded the motion. The motion carried. The meeting was adjourned at 9:43pm.

The next meeting of the Parks and Recreation Commission is Wednesday, July 11th, 2012 at 7:30pm. The July meeting will be held at Plattwood Park.

Respectfully Submitted,

Carol Jones, Director & Acting Secretary Parks and Recreation