



TOWN of DEEP RIVER

Parks & Recreation Commission

174 Main Street ~ Deep River ~ CT ~ 06417

Chairperson, Janice Kmetz, called the meeting of the Deep River Parks and Recreation Commission to order at 7:38pm on Wednesday, July 13, 2011. Members present were Janice Kmetz, Carol Jones, Dave Berardis, Mary-Elizabeth Massey, Miriam Morissey, and Kevin Crosby. Those members absent were: Jason Mercer, Cathy Smith, Grace Petroka, Kelly Lacoske, Sarah Kateley, Tania Crosby, Sarah Tulledge, and Peter Woodcock.

Audience of Citizens- Heidi Ramke asked the commission to have exclusive use of the skate park at Plattwood Park on Saturday, August 13, 2011 for the event "Memorial Jam". The money made from this event is for a scholarship for a graduating senior at Valley Regional High School. Berardis mentioned that there might be a need for an additional rider to the insurance policy. Kmetz asked Heidi to proof the flyer prior to it being distributed. A motion to allow the exclusive use of the park for Memorial Jam was made by Berardis with provisions that need to be looked into further, and was seconded by Morissey. The motion passed unanimously.

Secretary's Report- The motion to accept the secretary's report with changes was made by Morissey and seconded by Berardis, and the motion was passed unanimously.

Treasurer's Report- The motion to accept the treasurer's report was made by Massey, and seconded by Crosby, and the motion was passed unanimously.

Old Business-

- a. Summer Concerts: Massey is handling the food vendors and Morissey is handling the bands. Morissey gave Crosby the check for the Shiny Lapel Trio because she will not be available that Thursday. Morissey will call Tiger of Shiny Lapel Trio to inform him of this and to give Massey's contact information. If a concert is cancelled due to inclement weather, it will be called that day at 5:00pm.
- b. Carnival: The carnival was very successful. There will be more discussion in the future about planning next year's carnival and ways to make it even more successful and organized.



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- c. Summer Program: The summer program and workshops are going well. Jones has been going over to the Deep River Elementary School at 12:00 pm to make sure that the transition to the workshop goes smoothly and again at 2:00 pm when the Para leaves so that there are two adults with the children. The committee discussed having a procedure manual for emergencies for the workshops. A meeting will be scheduled with Kmetz, Jones, Morissey, and Massey to work out various kinks and to add more organization to the program. There was discussion about having a full day and pre-school summer program in the future. Jones mentioned that next year the tuition may have a flat fee to include the t-shirt because this year's option was confusing for people.
- d. 5K Run: Crosby has a letter that will be given to the Deep River merchants. He has contacted two t-shirt companies and is ready to move forward. There was discussion about the color of the t-shirts. Massey suggested Navy Blue with white writing and the committee agreed. The mailers are finished and need to be addressed and mailed. Jones will email Crosby the names and addresses for the mailers and Crosby will print the labels so they can be mailed. Sponsors are still needed for the run. A meeting for the 5K run will be held on Wednesday, August 3, 2011 at 7:00pm at the Deep River Town Hall.
- e. Family Day/Fireworks: Family Day/Fireworks will be held on Saturday, September 17, 2011. There will be a meeting with the firework company. If the committee decides to sell the glo-sticks again this year, there will need to be a sign up sheet for shifts.
- f. Movies: A movie needs to be selected by August 3, 2011 so that there is time to advertise. The first movie will be held at Plattwood Park on Friday, September 16, 2011. Crosby will send out an email with the movie choices to the commission so that a movie can be selected.
- g. Plattwood Park: The Basketball lights have no timer and have to be manually switched. They will be on Friday and Saturday nights. New signs will be there regarding security cameras as well as the schedule for the lights. Berardis asked for a key to the lights so



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that he could go there with a group of kids to play basketball. Massey mentioned possibly getting a sign for when there aren't lifeguards on duty. There was discussion about having two lifeguards on the beach at all times. Jones is working on a handbook for lifeguards and gate guards. There was also discussion about having a meeting with Dick Smith, Jones, Kmetz, and the lifeguards about the expectations of the lifeguards. The new signs are there for the men's and women's bathrooms.

- h. Devitt Field: The tire climber is going to be replaced at the playscape and more mulching is needed. The committee is also looking into the pricing for baby swings.
- i. Town Landing/Dock: A sign will be made and installed for vehicles with boats and trailers to park on the right of the parking lot and vehicles without a boat or trailer on the left.
- j. Brockway Ferry: Nothing to report.
- k. Easter Egg Hunt: Nothing to report.
- l. Fishing Derby: Jones mentioned that the plaque for the winner of the derby has been engraved.
- m. Halloween: Nothing to report.
- n. Holiday Stroll: Nothing to report.
- o. Basketball: Berardis mentioned that he has not received and wanted to look at the bill from the custodians for the basketball program.
- p. Bus Trips: Nothing to report.
- q. Golf Tournament: Suspended because there is no golf course.
- r. Membership: There are still vacancies and the commission welcomes new members.
- s. Fundraising: Nothing to report.
- t. Other Old Business: Carol sent out thank you notes to Mr. Fish for helping at the landing and to Lacoske's father for the fishing derby. She will also be sending out a thank you note to the Deep River ambulance for letting the committee use the tent for the carnival. Smith emailed Mount Saint John about having some of the kids help with the 5K run and has not heard back yet. There will be some possible basketball pickup games at Plattwood Park for the summer by age group. There was discussion about having two



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groups with the older kids staying later. Berardis and Crosby will organize. These will be only pick-up games with no registration. There will be two adults present at all times. Jones also mentioned making the volleyball court net regulation and possibly marking the court with nylon tape. The old fountain at Plattwood Park broke and will be replaced. The splash pad is still being discussed. The State of CT health department said that the water had to be filtered from the pond before going on to the splash pad.

New Business/Programs

- a. There will be further discussion with Greg Ruel regarding a girls Lacrosse program.
- b. There is also further discussion about the possibility of a Pilates program.
- c. Jones talked to Ann at the Deep River Library and space on Sunday's are available for the boating course.

The next meeting of the Parks and Recreation Commission is Wednesday, August 10, 2011 at 7:30pm.

A motion was made by Morrissey and seconded by Berardis, to adjourn the meeting at 9:11pm. The motion passed.

Respectfully Submitted,

Kelly Burton, Secretary pro-tem