

Deep River Public Library
Board of Trustees Meeting
October 3, 2016
7 pm at the Library

Present: Louise Cowen, Michelle Emfinger, Linda Hall, Peggy Marshiello, Rolf Peterson,
AC Proctor, Pat Risinit, Susan Rooney
Absent: Roy Jefferson, Pattie Unan
Call to order: 7:00 by Michelle Emfinger, Chair

Minutes of September 12, 2016 approved

Treasurer's report: Accepted as presented.

Correspondence: None

Library director's report:

Circulation statistics: 3 year comparison for July, August, September with breakdown of categories (DVDs, Adult, Children, Ebooks, etc.) September's total of 2,349 was 15.83% less than last year. September 2015 was 21.24% higher than previous year. The board thanked Susan for the new information which will aid in determining trends and future budgeting.

On October 28 at 6:30 the library will feature paranormalist Dustin Pari.

Susan reported that the library phone system is in need of replacement, often not working with staff unable to hear or decipher calls. There have been numerous complaints from patrons seeking to renew their books by phone. It was decided to accept renewals only online or in person. A motion was made by Louise Cowen and seconded by Michelle Emfinger to increase book renewal periods from 2 to 3 weeks with 1 renewal for the general collection; 2 weeks with no renewal and a limit of 2 for new books. Motion was passed.

A new draft of the computer and internet use policy incorporating our new Cassie workstation and print management software was reviewed. Changes will be incorporated and presented at the next monthly meeting for approval.

Committee Reports:

The sprinkler system, paid for by proceeds from the two Mad Hatter fundraisers, has been installed, along with top soil and reseeding.

Due to scheduling conflicts, the board retreat has been moved to Wednesday, November 16 at 5:30 pm at the Ivory Restaurant.

Motion to adjourn: 8:05

Respectfully submitted,

AC Proctor