

Deep River Public Library  
Board of Trustees Meeting  
January 11, 2016  
7 pm at the Library

Present: Susan Rooney, Louise Cowen, Michelle Emfinger, Linda Hall, Rolf Peterson, AC Proctor, Pat Risinit, Pattie Unan

Absent: Peggy Marschiello, Roy Jefferson

Call to order: 7:04 by Michelle Emfinger, Chair

Minutes of December 14th approved

Treasurer's report: Accepted as presented

Correspondence: Letter from a book donor and a subscription donation

Library directors report:

Statistical usage:

Computer use: 188

ILLS borrowed: 0; loaned: 0. State should resume CCar service in February.

Volunteers: 5 – 15 hours

Circulation: 2045 items, an increase of 2.3% from 12/14

People counter: 2829 – av. 117 visits per day

Programs:

January Book Club – the No. 1 Ladies Detective Agency by Alexander McCall Smith

Friends fundraiser *Message From Above* had 88 in attendance

Holiday Stroll: The Friends held 2 fundraisers along with Mrs. Clause.

Crayon Kiosk and second iPad will be introduced on Jan. 15 at 10:30 am.

Feb. 6 is Take your child to the Library Day. Llama program

Feb. 17 lecture on Yale's gargoyles by Matt Duman at 6:30

Patrick McGlamery has taken over cataloging position, exporting our records to the new State Union catalog.

Committee Reports:

Personnel: Job reviews of staff have begun. A list of goals will be distributed to existing and new staff.

Policy: Will meet at 6 pm on Feb. 8 before our regular board meeting

Committee assignments:

Budget: Susan, Michelle, Louise, Rolf

Exhibits: Peggy, Roy, Pattie

Hospitality: Pat, Roy, AC

House & Grounds: Rolf, Linda, Roy

Personnel: Susan, Michelle

Policy: AC, Linda, Michelle, Susan  
Publicity: Louise, Pattie  
Technology: Michelle, Rolf  
Service Award: AC, Peggy, Linda, Michelle

Old Business: None

New Business:

Dale Winchell gave an overview of software that will automate computer time and printer fees on the public computers. It was decided to set a 3 hour limit on computer usage per patron and to require users to log in with their library card. A motion was made by Michelle Emfinger to purchase the Cassie software, licensed for 5 computers for \$995.00, seconded by Linda Hall, passed unanimously. There will be an annual support fee of 15% of purchase price going forward.

Adjournment: 8:15 pm

Next meeting: February 8, 2016

Submitted by AC Proctor, Secretary