

Deep River Public Library
Board of Trustees
January 12, 2015 Minutes

Call to order: 7:03 by Michelle Emfinger, Chair

Present: Louise Cowen, Jim Davis, Michelle Emfinger, Roy Jefferson, Peggy Maraschiello, Rolf Peterson, AC Proctor, Pat Risinit, Susan Rooney, Pattie Unan

Audience of citizens: None

Approval of December 8, 2014 minutes: Michelle will send minutes for approval next meeting

Treasurers Report: Louise reported an unexplained credit with Amazon, which she is looking into. Finances are in good shape.

Correspondence: Book "Princess's Magic" self-published by Addie Jane Guzallis; thank you cards from staff for annual holiday gifts.

Director's Report:

Circulation numbers down 10% from last December but more people coming in to sit, browse. Decreases experienced by other libraries as well.

Upcoming programs:

Family Dinner Theatre Jan. 28: *The Boxtrolls* and pizza

Jeff the Plant Guy Feb. 3 will discuss plants that clean the air and heart topiaries.

Bonzai workshop

Magic by Derek Feb. 7

Coastal Chiropractic & Wellness Workshop Feb. 28

As part of the town master key system, new locks have been installed on library doors. Organizations needing a key for the community room will receive a new one for the door in the community room. A motion was made and carried to enforce a lost key penalty of \$200, as recommended by the locksmith. The meeting room policy will be updated to reflect this change.

Susan questioned Sunday usage of the meeting room. 4 different groups are now scheduling meetings on that day. Consensus of the board was to allow groups use of the library after hours and on Sunday.

iPad has been purchased and is in use. Parents will be asked to sign in for children, as they do to use the computers and internet.

Committees:

Technology- Joe will give a workshop in February to help patrons with new electronic purchases.

Old Business: Follow-up on overdue yielding positive results (many more returns). Amnesty week will be scheduled with food pantry donation in lieu of monetary fines.

Website- Joe is performing incremental changes: larger calendar button, more user-friendly layout, etc.

Security system audit to be scheduled in the near future.

New Business: It was noted that a trustee phone/contact list would be welcome. AC will create and distribute.

Adjournment: 7:55 pm

Next scheduled meeting: Feb. 9, 2015

Submitted by AC Proctor, Secretary