

Deep River Public Library  
Minutes for Trustees Board Meeting  
September 8, 2014

Present: AC Proctor, Chair, Louise Cowen, Roy Jefferson, Pat Risinit, Patty Unan, Rolf Peterson, Jim Davis, Susan Rooney, Director. Absent: Peggy Marschiallo; Excused: Michelle Emfinger

The meeting was called to order at 7:02 pm. The minutes of 8/11/14 were approved as submitted.

**Treasurer's report:** added this month is a comparison to previous year's balances. The town contribution to our budget has been the same amount for the past 3 years.

**Correspondence:** a \$50 donation was received from a food group for use of the meeting room this summer.

**Library Director's report:** Circulation up 10% from previous August despite complaints of uncomfortable conditions due to broken A/C. 59 participants in this year's Summer Reading program. Upcoming programs include the College Guys 'How to Pay for College'. Susan will research holding a paranormal event at the town hall auditorium as a fund raiser for the library. The procedure for follow-up on overdue materials will be improved, including email, letters and correspondence on town attorney stationery. Other libraries have realized successful returns with this strategy. There was discussion and a motion was approved regarding new applications for library volunteers (adult and high school) to be kept on file by Susan.

**Committee reports:** A motion approved the revised Meeting Room policy, a copy of which will be given to those reserving the room. Susan will update the instructions for clean-up and post in the room. There's been no recent work or additions to the Children's Reading Garden. Refinishing of the front doors will begin soon.

**Old Business:** New children's librarian is working out well.  
Michelle is working on details for this year's board retreat to be held this fall.

**Adjournment:** 8 pm

Submitted by Jim Davis