

Deep River Library Board of Trustees

Meeting Minutes August 11, 2014

Meeting called to order at 7:0 pm by AC Proctor

Members present: AC Proctor, Michelle Emfinger, Jim Davis, Pat Unan, Peggy Maraschiello, and Library Director Susan Rooney.

Excused: Rolf Peterson, Roy Jefferson, Pat Risinit

Audience of Citizens – Sally Carlson-Krohl – presented samples of her aunt's cross-stitching for a possible exhibit. Peggy suggesting placing them in the hallway exhibit cases.

Motion made and board voted to accept minutes of the June 9, 2014

Treasurer's Report – Reviewed June and July. Annual budget money received from town. Donations in honor of Pat Strange will be used to refurbish door. Received money back from Phoenix when they disbanded.

Library Director's report - June

a. Statistical usage report

Computer use: 240

Ills to other libraries: 25

Ills to DR: 41

Volunteers: 30, 81 hours

Adult materials: +23.31%

Juv materials: -18.45%

b. Past and Upcoming Programs

- Book Club, *Pride and Prejudice* by Jane Austen

Jan Barrett, local author, *They Called Her Reckless*

Lego event – summer reading kickoff

Women and Food group – 8 participants

Local author Janet Barrett, *They Called Her Reckless*

Lion Heart puppets

c. Other news – Phoenix has disbanded after 45 years. The balance in the account, as well as all of the DVDs, were split up by the 5 remaining participating libraries. The Camera Club has offered to install wifi in the meeting room since the connection is very spotty downstairs.

Library Director's report - July

d. Statistical usage report

Computer use: 195

Ills to other libraries: 42

Ills to DR: 66

Volunteers: 19, 30 hours

Adult materials: -7.53%

Juv materials: -1.6%

July stats are down which was expected with the breakdown of the air conditioning. The ending of June and first few weeks of July were very hot and the building was hot and stuffy which affected overall attendance. Programming suffered with people leaving before shows were over and cancelling their spots in upcoming programs. People coming in to browse and computer users are disappointed it isn't cold in the library. The upstairs window unit makes it comfortable for staff at the Circ desk. A window unit was installed in the meeting room mid-July which is very effective.

- e. Past and Upcoming Programs
 - Book Club, *The Light Between Oceans* by M.L. Stedman
 - The Nurse is In
 - Food for Thought Healthy Eating class
 - Nappy's Puppets
 - Monday night family movies
 - Mystic traveling touch tank
 - 2 CT DEEP programs
 - Cooking with Mrs. Hall
 - Lunch bunch story times with Miss Elaine
- f. Other news: New children's hire, Elaine Alexander is upbeat and has lots of library experience in children's departments. She was highly recommended by Wethersfield and Cragin.
 - We partnered with Valley Regional as a Summer Internship Sponsor
 - Recorded books is up and running
 - Verso is currently updating to Verso 4, many changes, we have it running on one Circ computer so staff can train.
 - New couch is here
 - New slatwall in Children's area
 - Air conditioning went out to bid in July and is currently on order
 - Library website – do we want to go ahead with Joe redesigning it?

Committee Reports

Budget – put Library website changes on hold for now until other budget expenses are clarified.

Exhibits –

Hospitality –

House and grounds – carpenter has been in contact with a stained glass specialist, he will help remove the stained glass piece from the front door when refinishing starts.

Personnel – Elaine Alexander is the new part-time children's librarian. Susan put in for a raise for Joe.

Policy –

Publicity –

Technology – Camera club will donate a new wireless router downstairs.

Old business:

New business: look into dates for a retreat – not Columbus day....maybe local like The Ivory?

Meeting adjourned at 7:47pm

Next meeting: September 8, 2014