

Deep River Library Board of Trustees

Meeting Minutes March 11, 2013

Meeting called to order at 7:00 pm by AC Proctor

Members present: AC Proctor, Jim Davis, Louise Cowen, Michelle Emfinger, Rolf Peterson, Pat Risinit, Skip Routh, Peggy Maraschiello, Dale Winchell and Library Director Susan Rooney.

Audience of Citizens

Sarah Burrill-Manco, Sage Novak – presented plans for the memorial garden. We viewed a proposed plan and had a long discussion about specifics – plantings, timing, etc. We will need to investigate a water source, spigot, etc. that we can use for the garden. The plan is to begin planting soon and the bulk of the plantings will be done in phase 1.

Motion made and board voted to accept minutes of the January meeting.

Treasurer's Report

Balance is currently higher than last year at this time due to not ordering a lot of books while we were without a director. Discussed schedule for renewing periodicals.

Correspondence - none

Library Director's report

Discussed library usage; numbers are down but are also down statewide due to winter season and weather...

Past and upcoming programs – February book club, Music with Margie, Purple Rock productions April 15.

Reviewed work schedule and some security concerns regarding having 2 staff on schedule at all times; need an additional staff member on Saturdays.

Building maintenance – new lights with matching ballasts. List of other maintenance: many areas in need of paint, kick-molding replacement, broken window on third floor.

Reviewed Library card policy – with new system emphasis on requiring all patrons to use their own cards.

Committee Reports

Budget: need to find out what the yearly maintenance cost is for our new cataloguing system.

Board discussed budget estimates relative to last year. Motion made and approved for a budget to forward to the town finance committee.

Computer for Director Susan Rooney will be covered out of donations budget.

Exhibits – AC has exhibits lined up in April and May, possibly June.

House and Grounds – Pat will be the liaison to work with Sage on the garden project.

Technology – recommended that we include \$2500 in this year's budget request for renewal of patron PCs. If we get 4-5 units that are the same make/model, the maintenance will be easier.

Old business:

New business:

Next meeting April 8, 2013

Meeting adjourned at 9:00pm

