

Deep River Library Board of Trustees

Meeting Minutes December 10, 2012

Meeting called to order at 7:00 pm by AC Proctor

Members present: AC Proctor, Jim Davis, Louise Cowen, Michelle Emfinger, Rolf Peterson, Pat Risinit, and Peggy Maraschiello.

Minutes of November 5, 2012 approved. Minutes of special meeting – tabled.

Treasurer's Report

Purchased plaque for Ann. Only usual expenses for the month.

Correspondence

Received a resignation from Roy Jefferson. Motion made and regretfully accepted and with many thanks to Roy for his years of service on the board. Notice will be given to the Town Hall of the resignation.

Library Director's report presented by AC

Circulation stats down somewhat over last year, possibly due to the bridge closing (now open again).

Volunteer hours down, Nancy King no longer volunteering. Need volunteers!

Schedule and hours covered over the next few weeks. Sue managing coverage in case of outages. AC met with staff this afternoon for planning.

Verso – new cataloguing software training had been planned soon. We will delay starting use until a new Director is here.

Committee Reports:

Nominating committee - Peggy – proposed keeping current slate of officers. Motion made and accepted.

AC Proctor – Chair

Louise Cowen – treasurer

Michelle Emfinger – Secretary

Pat Risinit – corresponding secretary

Committees

Exhibits – Peggy, Pat

House and Grounds – Rolf, Jim

Personnel – AC, Louise, Peggy, Pat, Michelle

Budget – AC, Louise, Skip, Michelle

Technology – Michelle, Rolf

Publicity – Pat

Hospitality – Pat, Louise, AC

Policy – Louise, AC, Skip, Michelle

Meeting schedule 2013

1/14, 2/11, 3/11, 4/8, 5/13, 6/10, 8/12, 9/9, 10/7, 11/14, 12/9

Reviewed library holiday closing schedule for 2013

Staff party

Thursday 12/20, 1pm – holiday party for the staff. Order cookies and eggnog. Discussed gifts for staff.

Peggy will order more coffee mugs with the Library design.

Old business:

New business:

Personnel committee

Update: First interview conducted 12/9. 2 in-person interviews scheduled for 12/16, and 1 phone interview.

Next meeting January 14, 2013

Meeting adjourned at 8:05pm