

Fountain Hill Cemetery Association Board of Directors

1. Richard Forristall **called to order** the meeting of March 19, 2018 at **Richard H SmithTown Hall at 7:00 pm.**
 - 1a. **Members in Attendance:** Richard Forristall Robert Larson Mark Lowrey Jayne Mather Susan Miron Scott Nelson Arthur Thompson

2. **Approval of Minutes:** On a motion by Jayne Mather, seconded by Scott Nelson, the minutes of the meeting of January 15, 2018 were approved as printed. Vote: Unanimous

3. **Communications:** President Forristall indicated that he had received a number of calls inquiring about plot purchases and burials, but no sales have been requested.

4. **President's Report:** Richard Forristall reported on the following:
 - A. Another high school boy has been hired for a few hours per week at present, with more time anticipated during the summer months. The young man had indicated an interest in working in the cemetery.
 - B. Limb on a large tree near the main entrance has split off from the trunk, and in so doing damaged a neighbor's fence. The fence will be repaired at the expense of the neighbor's home owner's insurance.
 - C. Winter damage this season has been the worst in his memory. Much cleanup remains to be done.
- 4a. Vice President's Report: Mark Lowrey indicated that wiring to the new chapel organ is underway, making that instrument usable. Wiring of a light next to the chapel walkway will be completed soon.

5. **Financial Statements & Report:** Treasurer Jayne Mather presented a status update of the current budget. After 10 months into the current fiscal year (83%), Income is at the 72% level, which is lower than projected. Expenses are also lower than anticipated, at the 60% level. At the end of February, 2018, our cash balance was about \$32,000. At the end of February, Wooster Chapel had fee income that was 75% of projections.

The recommended budget for the 2018-2019 fiscal year was presented to the Board. On a motion by Scott Nelson, seconded by Robert Larson the budget with an expenditure total of \$94,318 was approved as amended. Vote: Unanimous.

6. **Superintendent's Report:** Richard Forristall indicated that:
 - A. Storm cleanup work is proceeding, but much remains to be done.
 - B. Some of our equipment is out for annual maintenance; tractors will be maintained when the winter season is finally ended.
 - C. Firewood is available for board members and citizens of the town.

7. **Committee Reports:**

Green Burial: Richard Forristall probed a third area for suitability as a green burial section. There is plenty of depth for burials. He believes the area would have space for 75 graves. Wetland compliance would not be an issue.

Public Relations: Rhonda Forristall has prepared and submitted an article for the Deep River Spring Newsletter.

Preservation Society: That group is awaiting the completion of incorporation documentation from the State of Connecticut.

Annual Meeting: Monday, May 14, 2018, 7 PM at Smith Town Hall.

8. **Old Business:** None

9. **New Business:** None

10. **Adjournment:** On a motion by Scott Nelson, seconded by Mark Lowrey, the meeting adjourned at 8 pm.

Respectfully submitted
Arthur Thompson, Secretary.