

Fountain Hill Cemetery Association Board of Directors

1. Richard Forristall **called to order** the meeting of November 20, 2017 , at **Richard H Smith Town Hall at 7:05 pm.**

1a. **Members in Attendance:** Matt Elgart Rhonda Forristall Richard Forristall Robert Larson
Mellissa Lowrey Jayne Mather Susan Miron Scott Nelson Arthur Thompson

2. **Approval of Minutes:** Minutes of the meeting of September 18, 2017 were approved as amended. **The following corrections were made:** #3. **Communications:** The final sentence inline #6 should read: "The family has worked out the matter internally, so the resale need **not** occur." To addendum to the minutes, the effective date of the FHCA Price Sheet should read September 18, 2017.

3. **Communications:** The invitation from the historical society to enter their annual Christmas Tree Competition was discussed, and it was decided that FHCA would place an entry in the contest. Richard Forristall and Susan Miron volunteered to secure a suitable tree. The cost of entry is \$25. The focus of the decorations to be placed on our tree would be the Wooster Chapel, its completion and availability for use.

4. **President's Report:** Richard Forristall reported briefly on two items. Cremation burials are on the increase, while full burials have dropped dramatically. The project to repair or replace foundations under grave markers that have fallen or are severely tilted is progressing, but not yet finished. Work will continue until the ground freezes.

5. **Financial Statements & Report:** Treasurer Jayne Mather indicated that at the midpoint of our fiscal year, the Association had a cash balance of \$39,029.52. She observed that there had been only one full burial during the first half of the fiscal year,

6. **Superintendent's Report:** Richard Forristall reported that clean up after the recent wind storm has been completed. Three trees came down during the storm, requiring removal of much wood and many branches. Limbs from other trees littered the cemetery, requiring hours of time to remove them. Richard also reported that leaf clean up is underway, and should be finished soon.

7. **Committee Reports:**

Chapel: On a written recommendation from Mark Lowrey, the board voted to appropriate \$3,270 for two Chapel projects: new basement doors (\$1,500) and light installation along the sidewalk (\$1,770). Motion made by Melissa Lowrey, seconded by Rhonda Forristall. Unanimous.

Beth Shalom section: Richard has signed the deed transferring ownership of a plot to the synagogue. Work is coming along on preparing the enlarged area for burials. Permits are being acquired from the town; fill has been brought in; plans have been prepared for re-configuring the stair area.

Green burial: Richard has probed another area that is a possibility for green burial. It is closer to Beth Shalom. Richard will report his finding and recommendation to the board at our next meeting.

Preservation Association: Work will be done on the bylaws, with a report from Robert Larson, Scott Nelson, and Art Thompson at our January, 2018 meeting.

8. **Old Business:**

Fountain in cemetery pond: Richard described a quote he received for doing the electrical work needed to install a fountain the pond. Running wiring from a power source in the chapel to the pond would cost \$6,470. That quote does not include the cost of the pump and its installation. It would include light the flag pole at the base of the hill.

Erosion issue: President Forristall indicated that he has sought a quote to deal with an erosion problem in one area of the cemetery.

Fall Walk: About 70 folks participated in our annual walk

Recognizing good efforts by employees: On a motion by Matt Elgart, seconded by Rhonda Forristall, it was voted to send a \$100 check to Brian Kolmar as a token of our gratitude for his efforts to maintain the cemetery's park-like atmosphere.

9. **New Business:** None

10. **Adjournment:** Meeting adjourned at 7:45 pm.

Respectfully submitted,
Arthur R. Thompson, Secretary