

Fountain Hill Cemetery Association Board of Directors
Regular Meeting; March 20, 2017

1. Richard Forristall **called to order** the meeting at **Deep River Town Hall at 7:03 pm.**
 - 1a. **Members in Attendance:** Rhonda Forristall Richard Forristall Robert Larson Mark Lowrey Jayne Mather Susan Miron Scott Nelson Arthur Thompson
2. **Approval of Minutes:** Minutes of the meeting of January 16, 2017 were approved as printed
3. **Communications:** Chair Forristall reported that he had received a number of calls from individuals searching for deceased relatives. One call from a funeral home was of particular interest, The funeral director needed information regarding the burial site of an individual interred a number of years past. Records kept by the funeral home did not include specifics as to where the deceased was buried. Neither was there any record that he/she was buried at Fountain Hill. A deeper search of our records indicated that the deceased had been cremated at Fountain Hill, but was interred elsewhere. So, Richard was able to clear up a portion of the mystery.
4. **Chair's Report:** Richard Forristall reported on the following:
 - **Sign next to the main cemetery entrance has been erected, and the spelling error has been corrected.
 - **Chair Forristall met with Angus McDonald, First Selectman, to review the town's paving plans for the upcoming season. The town will be doing its paving during the spring. Thus, we will be doing our paving at the same time. Richard did a cemetery walk-around with Angus, reviewing those roadways that need paving.
 - **The town newsletter has been printed, and will be distributed to households over the next few days. Included is an article related to the completion of Wooster Chapel restoration, focusing on the chapel's availability for use.
 - **Vice Chair Mark Lowrey noted that Richard Forristall has officially retired from Whelen Engineering.
5. **Financial Statements & Report:** Treasurer Jayne Mather distributed her financial update, this one being for the first 10 months of the current fiscal year. On the income side, donations exceeded expectations, and donations to the Wooster Fund also exceeded what was anticipated. Small over expenditures for maintenance and telephone were noted. Cash on hand February 28, 2017 was \$45,761.71. Treasurer Mather cautioned that there are 2 more months in our current fiscal year. In addition, we expect to incur a \$20,000 expense for spring paving. The financial report was accepted as printed.

The board discussed and acted on a proposal to employ Richard Forristall to the position of Assistant Cemetery Superintendent. Treasurer Jayne Mather moved that Richard Forristall be appointed as Assistant Superinhtendent, with an hourly rate the same as that of the Superintendent. Motion seconded by Mark Lowrey. Motion approved unanimously.

Treasurer Mather also proposed a budget for the 1017-2018 fiscal year. After some discussion and questioning, it was moved by Arthur Thompson, seconded by Robert Lrson that the 2017-2018 budget be approved as requested. Motion passed unanimously.

And finally, Jayne presented a budget proposal for the Wooster Chapel. On a motion be Susan Miron, seconded by Robert Larson, the Wooster Chapel budget was approved unanimously as presented.

6. **Superintendent's Report:**

**During cleanup from last storm the A-frame on our plow will require serious repair,

**Gravesite Christmas decorations have all been removed and disposed of.

**Several foundations are underway for erection of monuments. Richard noted that some very large monuments require a much deeper and larger foundation, necessitating using cement as a base for the monument. He is considering increasing the fee for installing foundations requiring cement.

**Several large trees have been removed, and debris added to a very large pile. A chipper will be rented for one day to dispose of the debris.

7. **Committee Reports:**

**Beth Shalom section: No change in status.

**Green burial: Looking at various locations in the cemetery. Those that have been probed thus far have insufficient depth for burial.

**Old records: Recently acquired cemetery records are being used to update our computer records.

**Membership/Nominating: May is the month for our Annual Meeting, a session at which board members are to be elected. Susan Miron will be in touch with individuals to determine those who wish to continue on the board.

8. **Old Business:** NONE

9. **New Business:** NONE

10. **Adjournment:** Meeting adjourned at 8:30 pm.

Respectfully submitted,
Arthur Thompson, Secretary