

Fountain Hill Cemetery Association Board of Directors

1. Richard Forristall **called to order** the meeting of **September 19, 2016**, at **Deep River Town Hall** at **7:00 pm**.
- 1a. **Members in Attendance:** Rhonda Forristall Richard Forristall Mark Lowrey Jayne Mather Susan Miron Martin Nadel Scott Nelson Arthur Thompson
2. **Approval of Minutes:** Minutes of the meeting of July 25, 2016 were approved as printed.
3. **Communications:**

A letter of resignation was received from FHCA Board member David Estabrook.

Chair Forristall reported on a conversation he had with Susan Atkinson regarding her family plot. As a result, she is returning 2 gravesites to FHCA, in return for services related to the opening and closing of one gravesite. That transaction will be recorded in our financial records by treasurer Jayne Mather.
4. **Chair's Report:** Richard Forristall reported on the following:

Paving: Roads completed are higher than the original road, leading to unexpected erosion on the sides of roads, which could over time lead to undermining of the road itself. Crushed stone spread by cemetery employees has helped in many areas. Problems remain in the triangle on the hill above the maintenance shed.

Trees: Large limbs on a single tree are overhanging one very large monument. If the limbs were to fall severe damage to the monument would result. The entire tree will be removed, requiring a full day's work.

Old gravestones: As time permits, cemetery employees will begin straightening the older gravestones. Attention will also be given to those that are cracked or broken.

Mowers: Dick Kollmer managed to repair our older mower so that it operates reliably. So now we have 2 working mowers.

Employee injuries: Both Brian Kollmer and Brendon Joy had non-work related injuries which curtailed their availability for a short period of time. Both are up to speed again.
5. **Financial Statements & Report:** Treasurer Jayne Mather indicated that at the conclusion of the first 4 months (33.3%) of our fiscal year, 62% of our anticipated revenue has been received, and 19% of expected disbursements have been expended. Wooster Chapel Building Fund currently has a balance of \$12,421.24. The operating budget for Wooster Chapel is well within expectations.
6. **Superintendent's Report:** We purchased one new weed whacker this year, and will need to buy two more next season.
7. **Committee Reports:**

Building & Grounds:

Wooster Chapel-Mark Lowrey reported on the completion status of the chapel. A pump organ has been purchased by the Anglican Church, and is in place in the chapel. Three plaques honoring the contributions of Elizabeth Callender, Mary Wooster, and Mark Lowrey have been engraved and are ready for affixing to the walls of the chapel. Mark also detailed prospective future usage of the chapel. A conversation related to the open house scheduled for Sunday, September 25, 2016 was held. Detailed planning for food and beverages was held after adjournment.

Jewish Cemetery-Additional fill has begun to be brought into the expanded area of the Jewish section of the cemetery.

Green Burial: Washouts of portions of the road leading to the green burial area are a worsening issue. Before that area can be used, the problem must be dealt with.

Membership & Nominations: Motion made to appoint Robert Larson to a vacancy on the FHCA Board. Approved unanimously. A letter of resignation was received from David Estabrook; that resignation was accepted by vote of the FHCA Board.
8. **Old Business: Cemetery Walk:** Rhonda Forristall will be in touch with Reverend Haut about leading the annual cemetery walk, preferably on October 29.
9. **New Business:**

Christmas Tree Ornaments: Rhonda reported that the Library Friends are selling 2015 & 2016 Christmas tree ornaments, both of which spotlight well-known Fountain Hill Cemetery features. The 2015 medal focuses on XYZ, and 2016, the Wooster Memorial Chapel.

Newly graded and seeded cemetery section: While no action was taken, there was nodding agreement that the name "Quarry Section" would be used to designate that portion of the cemetery.
10. **Adjournment:** Meeting adjourned at 8:08 pm.

Respectfully Submitted, Arthur Thompson, Secretary