

## **Fountain Hill Cemetery Association Board of Directors**

**Meeting: July 25, 2016**

0. Reverend Merrill Perkins, pastor, St. Peter's Anglican Church, talked with the board prior to the Call to Order, answering questions related to the church's use of the Wooster Chapel for their weekly worship service. Details related to approval of the church's usage application were discussed by the board later in the meeting.

1. **Call to Order**: At Deep River Town Hall Conference Room at 7:10 pm by Board Chair Richard Forristall

1a. **Members in Attendance**: Rhonda Forristall Richard Forristall Mark Lowrey Melissa Lowrey Jayne Mather Susan Miron Scott Nelson Arthur Thompson

2. **Approval of Minutes**: Minutes for the meeting of July 18, 2016 were approved as amended

3. **Communications**: None

4. **Chair's Report**: Chair Richard Forristall distributed a revised Price Sheet for services provided by FHCA. All recent changes are reflected in the Price Sheet.

5. **Vice Chair's Report**: None

6. **Financial Statements & Report**: Distributed via email after July 18, 2016 meeting.

7. **Superintendent's Report**: Chair Richard Forristall reported that:

\*painting of the iron work on the main entrance will begin soon.

\*the stone remains of the original fountain will be removed prior to grading and seeding of that area.

8. **Committee Reports**:

**Wooster Chapel**: Mark Lowrey presented a detailed report on the status of the Wooster Chapel restoration. Most of the conversation and questions was related to planning for a walkway leading from the chapel steps to the road. Part of the long range plan for the walkway will include tasteful lighting. Chair Forristall will be drawing a plan for such a walk for examination and reaction from board members. No specific action was taken on this matter.

Mark Lowrey, in his role as our authorized agent to approve and schedule use of Wooster Chapel, informed the board that he has conditionally approved the application for usage by St. Peter's Anglican Church. The usage period that is approved is for six (6) months, beginning June 26, 2016. After each favorable review, the usage permit will be renewed for another 6-month term. Some discussion ensued related to the FHCA board's role in the approval process, but no action was taken on the matter.

**Public Relations**: Rhonda Forristall has written an article for inclusion in the Town Newsletter. After review by Mark Lowrey, that article was submitted to Gina Sopneski, in the Selectman's office.

Building on discussions that took place during the July 18 meeting, further planning related to the September 25 Open House was done. Mark Lowrey has created a list of those individuals that should be invited. Suitable invitations will be printed and envelopes hand addressed to those on the list.

**Membership & Nominations**: On a motion by Rhonda Forristall and a second by Susan Miron, Matt Elgart was unanimously appointed to the FHCA Board of Directors.

9. **Old Business**: None

10. **New Business**: None

11: **Any Other Business to Come Before This Meeting**: None

12. **Adjournment**: Meeting adjourned at 8:20 pm.

**NEXT MEETING**: Monday, September 19, 2016; 7 pm; Deep River Town Hall