

**Fountain Hill Cemetery Association Board of Directors**  
**Annual Meeting: Monday, May 9, 2016**

The meeting was **Called to Order** at Deep River Town Hall Conference Room at 7:07 pm by Board Chair Richard Forristall

**Members in Attendance were:** Rhonda Forristall, Richard Forristall, Mark Lowrey, Melissa Lowrey, Jayne Mather, Martin Nadel, Scott Nelson, Arthur Thompson

**Minutes** of the meeting of March 23, 2016 were approved unanimously as printed.

The following items were reported by chair Richard Forristall:

- \*Several calls related to issues related to cemetery plots have been received and dealt with by Chair Forristall.
- \*The old truck owned by the Cemetery association has been sold.
- \*The deed for the extension of the Jewish Cemetery is being investigated to determine ownership and property lines.
- \*A lawsuit by a former employee against Worker's Compensation has been dropped.
- \*Tanner Tree Company has completed all work under last year's budget.
- \*Rough grading in the quarry area has been completed. Topsoil will be brought in prior to seeding for grass.
- \*A summer employee has begun work under the supervision of Bryan Kollmer.
- \*A motion was made and seconded to authorize the hiring of Brennan Joy as our summer employee. Passed unanimously.

Treasurer Jayne Mather presented her financial report to the directors. Our fiscal year ended with a positive balance of \$32,283.36. The Association budget for the 2016-2017 fiscal year was presented and approved unanimously. That budget anticipates Income of \$95,400; Operating Expenses of \$114,058.; and Carry-over funding of \$18,658.

A motion was made and approved unanimously to increase Brian Kollmer's hourly rate by \$2.00.

Board Chair Richard Forristall presented a Superintendent's Report.

- \*Mowing of cemetery grass has begun for this season. The moving of firewood will start during the next week.
- \*Valley Regional students have begun their work to assist with getting the cemetery prepared for Memorial Day ceremonies.

These **Committee Reports** were given:

**Wooster Chapel:** Mark Lowrey reported that drilling of a well will begin after Memorial Day, at a cost of \$5,800. Mark also reviewed with the directors a letter to be submitted to newspapers and other media indicating the availability of the chapel. Permission was granted for Mark & Melissa Lowrey to use the chapel on May 28 for renewal of their wedding vows.

Treasurer Jayne Mather presented a budget for the Wooster Chapel showing estimated Income of \$3,500, and Disbursements of \$2,540. A motion to approve the presented budget was made and passed unanimously.

**Green Burial:** A group of directors met at the cemetery to inspect the site that is being recommended for Green Burial. Those who attended liked the suggested site. The Inland Wetlands Commission will be asked to look at the site to determine if there is any potential wetland involvement.

**Membership & Nominations:**

The following Directors were nominated and elected to the Fountain Hill Cemetery Association Board of Directors for the period ending at our 2017 annual meeting: Richard Forristall, Rhonda Forristall, Mark Lowrey, Melissa Lowrey, Jayne Mather, Scott Nelson, Susan Miron, Martin Nadel, Diane Brooks, David Estabrook, Arthur Thompson. Motion passed unanimously

The following Board officers were nominated and elected: Richard Forristall; Chair; Mark Lowrey, Vice Chair; Jayne Mather, Treasurer; Arthur Thompson, Secretary.

These **Old Business** items were discussed and action taken:

- \*Mark Lowrey and Richard Forristall will contact companies to submit bids for paving cemetery roads.
- \*Rhonda Forristall has prepared and submitted our entry in the quarterly Deep River Newsletter.

Directors brought up for consideration these **New Business** items:

- \*We need a suitable name for the quarry section of the cemetery.
- \*An Open House at the Wooster Chapel has been scheduled for donors for June 26 from 2:00 pm until 4:00 pm.
- \*The Wooster Chapel will be open on Memorial Day for inspection.

**Discussion/Action items for future board agendas:**

\*Update on finish grading of quarry area.

\*Naming of recently regraded quarry area.

\*Jewish cemetery deed

\*Green burial—Inland Wetlands Commission involvement

\*Wooster Chapel—status of permit request to exempt chapel from state regulation requiring more than one exit from the building.

**A motion to adjourn was made and approved unanimously at 8:50 pm.**

**Respectfully submitted by Arthur Thompson, Secretary**