

FOUNTAIN HILL CEMETERY ASSOCIATION
Wooster Chapel
January 18, 2016
7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:04 p.m.

I. Roll Call: Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Scott Nelson, Susan Miron, Art Thompson, Martin Nadel, Diane Brooks and Melissa Lowrey.

Absent: Angus McDonald and Matt Elgart

Introductions: David Estabrook is an invited guest, asked to attend this meeting as a possible new Board member.

Approval of Minutes: The minutes of the November 16th meeting were approved as written.

II. Communications – Richard Forristall

No Report

Chairman's Report – Richard Forristall

Cremation/Burials

A cremation burial was prepared for a woman's father-in-law. She then decided instead, to have the ashes spread. The plot was filled back in. There was no fee charged. For future occurrences, there will be a \$400 charge.

Superintendent's Report

The cemetery has been busy. There were six foundations. All have been set and we are waiting on the monuments.

The leaf sucker was a huge help this year. It should pay for itself in four years.

The Superintendent will begin painting in the maintenance building downstairs and the office window frames. He will also work on the Chapel bathroom window, stripping the paint off and then adding a couple of coats of white paint.

Whelen dropped off some stone in back of the cemetery to fill in ruts in the roads.

The Chairman proposed meeting with a tree company to take a hollow dead tree down for us and to look at others that may need to be trimmed.

Financial Statement – Jayne Mather

The financial budget at the end of December should be at 66%. We are at 88%. Operating expenses are at 53%. The foundation is doing well. The Finance Committee (Rich, Mark, Jayne and Scott) is scheduled to meet to look at the budget February 8th.

Vice President Report – Mark Lowrey

No report

III. **Committee Reports**

Wooster Chapel – Mark Lowrey

Mark has repaired the benches. They will need pads added at the base to avoid scratching the floor tile. Some work has been done in the bathroom. Mark is currently working on the reception room, adding insulation. Drywall and painting to follow. The septic will be addressed in the spring.

Reverend Merrill Perkins stopped by. Mark mentioned a use charge of \$50 per week if he wanted to begin using the Chapel on Sundays. The Reverend stated he will wait until completion.

The former Fire Marshall from Essex also came by. He mentioned he entrance doors swinging in may limit capacity to 50 people. However, there is also the possibility we could be grandfathered in. This will have to be looked into. An insurance certificate will also need to be obtained.

Beth Shalom – Martin Nadel

Clean fill has been added. We will add more if extra is brought in from the sewer project.

The representative for Beth Shalom has been given the deed. We are looking to see what their plans are but are hoping to grade the area and then they can plant grass for spring.

Finance Committee

No Report

Pet Cemetery

It was mentioned to the Chairman, a person may be bringing in his dog's ashes for burial.

Green Burials – Scott Nelson

The Committee discussed several degrees of green burials. A motion was made that the subcommittee draft a proposed list of green burials for the Board to consider. Scott, Mark, Susan, Diane and Dave to meet Monday, February 15th.

Chapel Rules & Regulations Committee

Art, Susan, Rich and Mark had three meetings to draft the Chapel Rules and Regulations. The committee would like the Chapel used as soon as possible and therefore, made the process for securing its use, relatively easy. The Board reviewed the guidelines. A motion was made to accept the guidelines with

changes to the Chapel usage. The motion was seconded and approved.

IV. Old Business

New purchases were discussed at the last meeting: John Deere tractor (with snow plow \$28-\$30K) and a turn mower (\$15-\$18K).

Road paving is needed. The sewer project took more time than estimated, causing a delay. \$10K has already been put aside and an additional \$10K will be added.

V. New Business

New Board Member

Mark introduced David Estabrook to committee members as a possible new Board member. He is a lawyer who has been in town for about four years. After a brief discussion with David, a motion was made, seconded and approved to accept him as a new Board member. The Board welcomed David. We look forward to working with him.

Truck Purchase from previous Superintendent

The Committee has not had much use for the truck and will look into selling it.

The next meeting is scheduled for March 21st.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 8:25 p.m.

Minutes submitted by Melissa Lowrey, Secretary