

FOUNTAIN HILL CEMETERY ASSOCIATION
Wooster Chapel
November 16, 2015
7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:05 p.m.

- I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Melissa Lowrey, Rhonda Forristall, Scott Nelson, Susan Miron, Art Thompson and Martin Nadel
Absent: Angus McDonald, Matt Elgart and Diane Brooks

Approval of Minutes: The minutes of the October 19th meeting were approved as written.

II. **Communications – Richard Forristall**

Several people contacted Richard to see if family plots were available.

Chairman's Report – Richard Forristall

Dick Kollmer has been helping out. The Board is appreciative of his contribution.

Equipment

The key for the small tractor broke off in the ignition. The zero-turn overheated, the fan is in need of repair. A new one has been ordered and should arrive tomorrow. If further repair is needed, Hall's Equipment in Haddam will pick up for servicing.

There were a couple of burials this month. Other than that, it has been quiet.

Superintendent's Report

The heavy fall of leaves has been the main focus however, most of them have dropped. There are a few monuments to be put in. Richard checked with the monument company out of Middletown and they confirmed we are using the correct process for installing.

Financial Statement – Jayne Mather

The budget was presented as of October 31, 2015. Lot sales are in excess of the budget. Operating expenses are at 48%. We had some items that had not been budgeted for. Overall, the foundation is doing well.

Vice President Report – Mark Lowrey

Richard spoke with the First Selectman who stated they are paving this week. If they can get to paving the cemetery near the Chapel, they will. This is also weather dependant. We have budgeted \$10,000 and if not used this year, we can set aside and commit another \$10,000 next year. Mark made mention of a private company we may contact for paving if we choose not to wait.

Committee Reports

Wooster Chapel – Mark Lowrey

Mark thanked Committee members for joining in the clean up at the Chapel a couple of weeks ago. He stated the Chapel is in good shape and we should start to look at scheduling it for use.

Mark met with Sam Fulginiti about booking the Chapel for funerals and asked for his input on charges. Sam will get back to us. He also likes the idea of the circle drive for the front. He stated Robinson, Wright and Weymer will donate \$500 for a bench.

During the rest of the winter, Mark will continue working on the bathroom and the waiting room. Some of the benches are wobbly. Mark will look into this.

We are also still in need of a chandelier. Mark or Rhonda will speak with the person re-creating our sconces about designing chandeliers in the same style.

Finance Committee

No Report

Chapel User Committee

Richard, Mark, Art and Susan will meet to draft a usage agreement for organizations/individuals to sign. They will connect with the Ambulance Association, Historical Society and First Congregational Church regarding their usage policies. Dave Estabrook, potential new Board member, will also be invited. He could not attend tonight's meeting.

Beth Shalom

Rich has the deed and will give to Mark to deliver.

III. Old Business

Cemetery Walk

Close to 50 people attended the Cemetery Walk. Tim Haut did a great job. People were very excited to see the improvements on the Chapel. Simon LaPlace attended. He knows a great deal about the history of the Chapel he could share with us. Rich will speak with him.

IV. New Business

Town Newsletter

An article was sent, to be published after the holidays referencing the Cemetery Walk and the Chapel. For Spring, we will make mention of Green Burials.

Halloween 2016

Scott's wife spoke with Rhonda about having an event at the cemetery next Halloween. Rhonda said it would be best if it was multi-organizational with events also being hosted at possibly the Town Hall and the Historical Society. Suggestions were made to invite the Valley Drama Club to participate and the Valley jazz band could perform a type of New Orleans funeral march. The Board

was in favor of this event.

Green Burials

Prices were discussed. Once decided, guidelines will need to be set and the location designated. Brochures will also need to be printed.

Funds for Future Equipment Needs

Rich stated he would be getting estimates on our current equipment and proposed to the Board a few options for future equipment purchases. Did we want to trade in equipment while it still had some value or use until it no longer functioned? Art asked if we wanted to designate funds for the replacement of items no longer of use and have it ongoing. The Board will continue this discussion.

The next meeting is scheduled for January 18, 2016.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 7:53 p.m.
Minutes submitted by Melissa Lowrey, Secretary