

FOUNTAIN HILL CEMETERY ASSOCIATION
Wooster Chapel
September 21, 2015
7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:05 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Susan Miron, Art Thompson, Diane Brooks, Martin Nadel and Melissa Lowrey
Absent: Angus McDonald, Matt Elgart and Scott Nelson

II. **Approval of Minutes:** The minutes of the August 17th meeting were approved as written.

III. **Communications – Richard Forristall**
No Report

Chairman's Report – Richard Forristall

Cremation/Burials

There were two lots sold, five burials and six foundations put into place.

Green Shed

Mark widened the door to accommodate the leaf sucker. We have hired someone to install an overhead door.

Superintendent's Salary

Richard stated the Superintendent has been working very hard. He was asked if he will need assistance with the leaves. He stated last year we contracted that job out. As long as that is in place again this year, and with the recent purchase of the leaf sucker, anything further should be manageable.

The Superintendent was given a raise in April. Richard suggested another was in order. A motion was made to increase his pay by one dollar. This was seconded and approved.

Superintendent's Report

The Superintendent has been very busy with the re-growth from the recent rain. The small tractor lost all power and is at Midstate for repair along with the Kaboda mower – possible starter issue. It also had one blade loose; when trying to tighten it, the bolt sheared off. This may need a new pulley.

Financial Statement – Jayne Mather

Jayne Mather presented the financial statement as of August, 2015. We are in good standing at 33%. This is including the purchase of a chain saw, leaf sucker

and walk-behind mower.

Vice President Report – Mark Lowrey

No Report

IV. Committee Reports

Wooster Chapel – Mark Lowrey

Mark would like to postpone the donor reception until the lighting and heating have been installed. He is looking for mid-November. Sue, Jayne and Rhonda met and discussed the menu for the reception.

Some window name-plates have been installed along with ones for the benches. More will be ordered and installed.

Gene Robida, septic engineer, visited the Chapel and suggested the lower level area behind the FHCA sign seems to be the best place for the septic system. It also seems to be a good leeching field. It may be possible to tie into the septic line. He will speak with the health district in Old Saybrook.

The heating unit is in place in the basement. Wiring can be completed in the foyer and bathroom. Sconces can be hung on the back wall. The final decision must be made on the sconces. The bathroom drywall and benches have been completed.

Beth Shalom – Martin Nadel

Rich, Mark and Martin met with Lauren Gister, Stu Baker and Bruce Josephi as representatives for the Beth Shalom section and how to proceed going forward. They have a time frame for getting the trees and stumps removed by November, then will bring in fill and grade the area. In Spring they will plant seed for grass.

Beth Shalom would like a copy of our Rules and Regulations.

A motion was made to deed the property to Beth Shalom as specified in Schedule A. The motion was seconded and passed. (Deed attached)

A maintenance fee needs to be charged. The Finance Committee will meet within the next month to assess. FHCA will be in charge of opening and closing graves and payment to be collected for foundations when a monument is set up.

Bylaws Sub-Committee

The Sub-Committee presented revised Rules and Regulations to the Board with their recommendation for approval. After reviewing, the Board made a motion to accept. The motion was seconded and approved.

Finance Committee

No Report

V. Old Business

No Report

VI. New Business

Town Newsletter

The newsletter was published, making special note to thank the Valley Regional students for their help with the flags this past Memorial Day.

Fall Walk November 7th at 10 a.m.

Rich will request posters be made and posted.

New Phones

The Town has purchased new phones, one for the cemetery. Sue is currently using the old phone and will keep in place until the new one is needed.

Green Burials

We had hoped take a walk last Spring and decide if the area in the back of the cemetery should be designated for our green burials. We will address at the next meeting.

The next meeting is scheduled for October 19th.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 8:30 p.m.

Minutes submitted by Melissa Lowrey, Secretary