

FOUNTAIN HILL CEMETERY ASSOCIATION

Deep River Town Hall

July 20, 2015

7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:05 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Susan Miron,

II. Martin Nadel and Melissa Lowrey

Absent: Art Thompson, Scott Nelson, Diane Brooks, Angus McDonald, and
Matt Elgart,

III. **Approval of Minutes:** The minutes of the May 18th meeting were approved as written.

IV. Communications – Richard Forristall

Distribution of Flags

We would like to acknowledge the Valley Regional students who distributed flags on over 650 graves in approximately two hours. These students, part of Warriors in the Community, consisted of 15 students and one teacher. This made such a difference to the cemetery, and just in time for Memorial Day. Their help is greatly appreciated.

V. Chairman's Report – Richard Forristall

Cremation/Burials

There were ten cremations and burials. The Supervisor oriented the staff on cremation procedures. There is a burial this Saturday. R. Rankin is on vacation. D. LaPlace will take care of digging the grave in his absence.

Twilight Ridge – Zigra Section

The first row is now occupied.

Equipment

All equipment has been purchased except for the leaf blower. The leaf sucker is too big to store in the maintenance building. Mark is going to modify the green shed.

Deeds for Plots

Richard met with a woman who stated she had a receipt for one grave but no deed. She was informed a deed is also required. She also requested to place cremations over four vaults purchased by her father. Richard said three cremations would be allowed over each vault. The Board was in agreement.

VI. Financial Statement – Jayne Mather

Jayne Mather presented the financial statement as of June 30, 2015. A motion was made to accept; it was seconded and approved. We are in good standing at 16%.

A motion was made to transfer some funds to the Perpetual Care Fund in accordance with the budget. The reasoning behind this is for future use; when equipment fails or other purchases are needed, we can revert back to this fund. This was seconded and approved.

A time clock was purchased at the request of the Superintendent.

VII. Vice President Report – Mark Lowrey

The Vice President is happy to see the updated equipment for cemetery use.

VIII. Committee Reports

Wooster Chapel – Mark Lowrey

A brief meeting was held with the officers and a Board member Saturday, July 18th at the Chapel. Things are progressing well. Mark suggested hosting a reception for donors in the fall to show our appreciation and to showcase all that has been done over the past few years. We are looking at Sunday, October 12th, 3 p.m. and would offer hor d'oeuvres and light refreshments. The invitations would also include some of the local religious affiliations and Sam Fulginiti, Funeral Director, Robinson, Wright and Weymer. The Board was in favor of this.

As for progress, the mason has been on site for the last five days, sealing and repairing the limestone and painting. A contractor has submitted a proposal for a propane heating system. This is less than the previous bid and includes the donation of a suitable condensing unit. The Board was in favor of working with him. Moving forward, Mark is looking to get the septic system up and running. We will also need to have a half circular driveway installed for easy access, especially during the winter months. Jane will invite Bob Larson to the next meeting for his input regarding any liability issues.

Given the structure, we are unable to rewire for wall sconces. We will look into two chandeliers for the ceiling with mock reproduction sconces for the walls.

Mark met with Merrell Perkins, pastor for St. Mathias Anglican Church. We have not yet confirmed the weekly use of the chapel. There may be a trial billing period to see what the cost is for running the chapel month to month. They have asked for a sign placed outside to hang weekly sermon topics/notices and the closet to be fitted with a door and lock so they may store a few items.

Beth Shalom – Martin Nadel

Richard has met with another person regarding this part of the cemetery however something has yet to be set in place. We would like a proposal with certain conditions in place so going forward, each party is aware of their responsibilities. Martin will meet with the new president asking for an organized liaison, someone to meet with Richard on behalf of Beth Shalom to start working on an agreement.

Bylaws Sub-Committee

Art Thomson was absent from this meeting. The Rules & Regulations discussion is postponed to the newly scheduled August meeting.

Finance Committee

No Report

IX. Old Business

No Report

X. New Business

Newsletter

Rhonda submitted the newsletter thanking the Valley Regional students for their help distributing the flags and to Whelen for the use of their lift for the mason repair to the Chapel. She also stated donations will be accepted soon for name plaques for refurbished and newly constructed benches and lighting fixtures. She also submitted a vista picture of the flags. This is expected to come out before September 15th.

Donation

Art's son-in-law is currently involved with a foundation that would like to submit a donation but we need to be a 501C3, which we are not. Trying to meet the requirements would be a lengthy process. The Board has decided to table this at this time.

Re-scheduled Meeting Date

The Board decided to move the September 21st meeting date to August 17th to plan for the October 12th reception.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 8:18 p.m.

Minutes submitted by Melissa Lowrey, Secretary