

FOUNTAIN HILL CEMETERY ASSOCIATION
Deep River Town Hall
May 18, 2015
7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:05 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Susan Miron, Scott Nelson and Melissa Lowrey

Absent: Art Thompson, Diane Brooks, Angus McDonald, Martin Nadel and Matt Elgart,

II. **Approval of Minutes:** The minutes of the March 16th meeting were approved as written.

III. Communications – Richard Forristall

Transfer of Plots

The former Superintendent incorrectly sold an already deeded plot. This was communicated to the family at that time and changes were made to correct the situation.

Angel Stone in Place

After two years and encountering several problems along the way, the angel stone has been installed in the Zigra section.

IV. Chairman’s Report – Richard Forristall

Nominations for the Board of Directors – May 1, 2015 – April 30, 2016

Richard Forristall, Mark Lowrey, Jayne Mather, Melissa Lowrey, Sue Miron, Diane Brooks, Martin Nadel, Matt Elgart, Scott Nelson and Art Thompson

Motion made and approved to accept nominees as read.

Election of Officers– May 1, 2015 – April 30, 2016

Richard Forristall: President	Mark Lowrey: Vice President
Jayne Mather: Treasurer	Melissa Lowrey: Secretary

Motion made and approved to accept officers as read.

Conflict of Interest Policy

We have affirmed the officers and directors agree with the Conflict of Interest Policy. A motion was made to accept the policy and seconded. All present members signed the document.

Superintendent’s Report – Richard Forristall

The lawn is mowed and the flags are getting set out at the grave sites. The cemetery is in good shape for Memorial Day.

Top soil was delivered and stored behind the office. Anything dug up will be dumped in the section formerly used for dumping brush and boulders.

V. Financial Statement – Jayne Mather

Jayne Mather presented the financial report as of April 30, 2015, the Association's year end. Actual revenues were \$105,172 vs. the budget of \$107,310. Expenses were \$73,358 vs. the budget of \$109,557. Operating the Cemetery with fewer staff resulted in considerable savings in payroll, benefits and fuel. Plans are to purchase needed equipment (a leaf sucker, walk-behind mower, back pack blower, and a 20" chainsaw) and maintain existing equipment during the next fiscal year.

A motion was made to approve the financial statement as presented for May 1, 2014 to April 30, 2015. This was seconded and approved.

A motion was made to approve the proposed budget as presented for May 1, 2015 to April 30, 2016. This was seconded and approved.

VI. Vice President Report – Mark Lowrey

No Report

VII. Committee Reports

Wooster Chapel – Mark Lowrey

Mark is waiting to hear back from the electrician to restore electricity and contacting a mason to repair the leaking near the stones at the front and back of the chapel. He was going to try repairing the leak himself, but thinks it best to have a professional mason correct the leaks.

Mark is doing some repair work in the left room near the entry. Therefore, the chapel will not be open to the public for the upcoming Memorial Day weekend.

The Board discussed lighting fixtures and decided to contact Grayson lighting company and contract five restoration light fixtures and repair the three originals we already have. Mark is hoping to have an open house for the Chapel by the end of summer.

Beth Shalom – Martin Nadel

No one has contacted the Board about having us deed the property to them or with plans for going forward. A tree fell on the area and the Superintendent cut it up. Richard will give a contact number to Mark, who will contact them.

Bylaws Sub-Committee

Art Thomson was absent from this meeting. The Rules & Regulations discussion is postponed to July's meeting.

Finance Committee

The Finance Committee met to draft the next fiscal year's budget. It was reviewed at this meeting. There was a motion to approve the budget. It was seconded and approved.

VIII. Old Business

No Report

IX. New Business

Newsletter

The Fall Walk will be mentioned in the upcoming newsletter.

Brian Kollmer's picture working on the cemetery grounds was posted in the Deep River news.

Walking Tours

The Board recently discovered the website posts walking tours can be requested for the cemetery. Mr. David Benet of Stafford Springs called to request a tour. Sue Miron sent information about a Deep River tour and information on the pet cemetery.

Donation

The cemetery is to receive a donation from the estate of Robert Johnson.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 8:02p.m.

Minutes submitted by Melissa Lowrey, Secretary