

FOUNTAIN HILL CEMETERY ASSOCIATION
Deep River Town Hall
March 16, 2015
7:00 PM

CALL TO ORDER: Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:05 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Susan Miron, Scott Nelson, Art Thompson, Diane Brooks and Melissa Lowrey
Absent: Angus McDonald, Martin Nadel, Matt Elgart,

II. **Approval of Minutes:** The minutes of the January 19th meeting were approved as written.

III. Communications – Richard Forristall

Transfer of Plots

Richard received a request to transfer plots from a relative. Richard stated a deed would be needed for his request.

IV. Chairman's Report – Richard Forristall

Burials

There were six burials in the last month. The snow and ice have made it necessary to use a jackhammer. The grounds look terrible and will not improve until the ground has been able to thaw.

Beth Shalom

They sell and keep records of their plots. There is a burial this Friday. Richard and Russell will meet with them to find out where the grave will need to be.

Richard on Vacation

Richard will be away from March 24-30. Susan will pass on any calls to Mark to handle. In the next month or so, the Board will get together at the office for a brief tutorial on the procedures involved with a burial, from looking up an old plot or looking where to place a new one.

New Tools Needed

Richard recently purchased a roll away to lock up tools and a bench vise grinder. We are in need of a metal detector. Richard will look to purchase.

Cemetery Assistant

Richard said he and Mark will be meeting with the assistant regarding his return to work. They will request he start back at three days a week under the superintendent's supervision.

Once the superintendent is confident with his performance, the assistant's hours will be increased back to five days a week.

A motion was made to increase the superintendent's pay by \$2.00 per hour effective April 1st and then increase again by one more dollar at the end of summer. This was seconded and approved. A motion was made to decrease the assistant's pay by \$1.00 per hour. After the Board is confident in his abilities to perform the tasks required, they will revisit increasing his pay. This motion was seconded and approved.

Superintendent's Report – Richard Forristall

No Report

V. Financial Statement – Jayne Mather

We are operating at 83.3% and in good shape at this time. Our expenses are at 57%. With the departure of the previous superintendent, there is a reduction in salary and we are seeing less fuel use. There has also been an increase in plots sold. As for expenses, we are in need of new front tires for the tractor.

VI. Vice President Report – Mark Lowrey

No Report

VII. Committee Reports

Wooster Chapel – Mark Lowrey

Mark is currently working on replicating four additional benches for the Chapel.

The stones at the front and back of the chapel are still in need of repair. We are looking to have the mason come to seal the stones.

Mark has been in contact with Joe Benedetto who will get started adding heat in April. He will also get prices for the electrical work to be done.

Mark is hoping to have an open house for the Chapel by the end of summer.

Beth Shalom – Martin Nadel

Richard has inquired with the representative for Beth Shalom as to progress made besides trees being cut down and soil added. We have not yet heard back. They are to contact Art. Rich will schedule a meeting with the lawyer this summer.

Beth Shalom is responsible for selling and deeding the plots. We deed them at no cost and charge for the opening and closing.

Bylaws Sub-Committee

The last meeting reviewed Rules & Regulations. They are still in the process of revision.

Finance Committee

The Finance Committee met to draft the next fiscal year's budget. It was reviewed at this meeting. There was a motion to approve the budget. It was seconded and approved.

VIII. Old Business

Green Burials

The Board will take a walk this spring to find another area for green burials. The last one chosen had too much ledge.

IX. New Business

Newsletter

The next newsletter is expected to come out before June.

Rev. Merrill Perkins from Saint Matthias Anglican Church of Mystic stopped by the last meeting, and recently sent a letter to the Board, requesting use of the Wooster Chapel for services every Sunday morning. The Board is still taking his request under consideration.

ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 8:33p.m.

Minutes submitted by Melissa Lowrey, Secretary