

**FOUNTAIN HILL CEMETERY ASSOCIATION**  
**Deep River Town Hall**  
**November 17, 2014**  
**7:00 PM**

**CALL TO ORDER:** Richard Forristall called the meeting to order of the Fountain Hill Cemetery Association at 7:02 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Jayne Mather, Rhonda Forristall, Susan Miron, Scott Nelson, Martin Nadel, Art Thompson, Matt Elgart and Melissa Lowrey  
**Absent:** Angus McDonald, Diane Brooks,

II. **Approval of Minutes:** The minutes of the September 15<sup>th</sup> and October 20<sup>th</sup> meetings were approved as written.

III. **Communications – No report**

IV. **Chairman’s Report – Richard Forristall**

Paving

The town has ground up the asphalt between the pillars by the chapel and will soon start paving.

Cemetery Assistant

Richard spoke with the cemetery assistant today, who has received clearance from his doctor to return to work. Richard would like his first day back to be with the newly-appointed part-time superintendent and will coordinate the date. He will also speak with him about the seasonal reduction in hours and the likelihood of being laid off for the winter season.

We have had several burials and cremations. Everything has run very smoothly. Richard took this time to thank members of the Board for all their assistance through this transition.

**Superintendent’s Report – Richard Forristall**

The new part-time superintendent is doing a good job. As expected, there are a lot of leaves. There are a few options open to us at this time. We may have the leaves gathered into piles and hire someone to collect them. Or we may purchase an attachment for the tractor as this would be something we would be able to use each year.

The large tractor is out for the annual maintenance check. Hopefully, this will be back in time for the first snow.

V. **Financial Statement – Jayne Mather**

We are halfway through the year and expect expenses to be at 50% of budget. As of the end of October, revenue is at 63% and expenses are at 40%. Repairs and maintenance of equipment and grounds maintenance are over budget due to unexpected repairs and

maintenance to our equipment and subcontracted grounds work. Fortunately we are below budget for salaries due to a worker being out on workers' compensation and the hiring of a part-time superintendent.

**VI. Vice President Report – Mark Lowrey**

No report

**VII. Committee Reports**

Wooster Chapel – Mark Lowrey

The trim around the entry doors has been rebuilt and reinstalled. It just needs a coat of paint to be completed. The waiting room (to the left of the entry) needs to be wired and then we can look to having the heating installed. As for the bathroom to the right, Mark has taken out the sink and toilet, which will need to be replaced. Mark will look at the old fashioned toilet with the water closet located above the toilet. Fixtures for the sink will also look to replicate this era.

Beth Shalom – Martin Nadel

No Report

Bylaws Sub-Committee

The group has just about completed looking at the bylaws. A draft was distributed to the Board for review. This will be up for approval at the January 19<sup>th</sup> meeting. The next meeting of the Sub-Committee is scheduled for January 12<sup>th</sup>.

**VIII. Old Business**

Green Burials

Scott, Richard, Rhonda and Jayne visited the Wooster Cemetery in Danbury. This is a 100-acre cemetery with 25,000 graves. They started with green burials in 2001. To date, they have had five green burial purchases and four burials.

If we were to move forward, we would need to pay an annual fee of \$350 to be listed on the green burial website and delete our Rules & Regulations stating a vault is required.

More research is needed as to which section the green burials will be located to. Richard and Scott will meet for a walk through the cemetery.

Fall Walk

The walk was a success. This was the largest attendance to date. Someone brought up the question of green burials. Scott was present and able to address this.

Plaques

Richard is looking into the Dinn Brothers company for making plaques for the people who have donated money for a window or bench. The families will be contacted, asking for specifics for each plaque. There will also be a large plaque hung at the back of the chapel, listing everyone's name who has donated.

There was a portrait of George Reed, Ms. Wooster's grandfather, that had hung in the Chapel at Ms. Wooster's request but it was damaged over the years. The historical society has since taken over the care of it and it has been restored. It now hangs at the Stone House. The Committee was in favor of getting a reproduction/print to hang in place of the original.

**IX. New Business**

Pet Cemetery

Susan stated her brother will be purchasing a plot in our pet cemetery.

Board Meetings

The schedule for meetings for 2015 will revert back to every other month starting in January.

There was a motion made, seconded and approved.

**ADJOURNMENT**

There being no further business, Mr. Forristall adjourned the meeting at 7:56p.m.

Minutes submitted by Melissa Lowrey, Secretary