

**FOUNTAIN HILL CEMETERY ASSOCIATION**  
**Deep River Town Hall**  
**July 15, 2013**  
**7:00 PM**

**CALL TO ORDER:** Richard Forristall called to order the Annual Meeting of the Fountain Hill Cemetery Association at 7:02 p.m.

I. **Roll Call:** Richard Forristall, Mark Lowrey, Melissa Lowrey, Rhonda Forristall, Sue Miron and Scott Nelson

**Absent:** Diane Brooks, Matt Elgart, Jayne Mather and Martin Nadel

II. **Approval of Minutes:** The minutes of the May 20, 2013 meeting were approved as written.

III. **Communications – no report**

IV. **Chairman's Report – Richard Forristall**

The shrubs will be trimmed after next weekend's Muster. The push mower is having some problems with the hydraulic pump. It is currently at Saybrook Power Equipment for repairs. They have suggested replacing this with a used pump for approximately \$700.00. We will most likely do that as purchasing one new is \$4,000 to \$10,000.

We are in need of top soil. Whelen maintenance will be dropping some off. John Olson (Whelen President) has been very generous with his donations. We will send a thank you note at the end of the year.

In discussions with the Executive Committee with regards to new members, Art Thompson was thought to be a good addition. Motion was made to accept Art as a new member of the Board. The motion was seconded and approved. He will be invited to attend the September meeting.

In the past, Superintendant assistants have been started at \$10.00 an hour and then increased after a month to \$11.00 per hour. John Johns has been working since last year. His pay is now increased to \$11.00 per hour.

Conflict of Interest Policy

It was brought to the committee's attention that we do not have one in place. Attending members have read the policy and in agreement, have signed. Rich will file with the records.

A deed was signed and notarized for a newly purchased plot.

V. **Financial Statement – Richard Forristall for Jayne Mather**

Richard reported on financials for Jayne in her absence. (see attached). The budget was approved.

## **VI. Superintendent's Report**

Zero Turn Mower – Shawn has been charging the battery each time he uses the mower. Rich requested that he purchase a new battery. The tires may need to be replaced next year. Rich asked Shawn to let us know as soon as something needs updating or to be replaced so we may budget accordingly.

Jayne received a bill from Shawn for \$1,200. He stated it was an estimate for a shower to be installed in the office building. There are not funds available this year. Mark stated if one was to be installed, the cost could be paired down quite a bit. The committee will revisit again next year.

Rich and Rhonda have been storing some of the Association documents and folders in their house. They would like to relocate them to the office but it can get muggy and damp in there. Rich will pick up an air conditioner for approximately \$200 and he and Mark will install it during one of the upcoming weekends.

## **VII. Committee Reports**

### Wooster Chapel – Mark Lowrey

Mark and Rich have been working on the Chapel most Saturdays. The windows are the current focus, repairs are being made to the wood and then they will be given a fresh coat of paint. The limestone around the windows needs to be repaired. Mark has spoken with a mason twice but as yet, has been unable to get a commitment from him. Mark will most likely rework the limestone himself. The electricity is scheduled to be connected in August.

Mark submitted a letter for publication, stating anyone donating money for a window repair at the cost of \$1,000.00 will have a plaque inscribed with their name, which will be placed under the window. Rhoda will submit the letter for publication in the Deep River News Letter. This will then go to the Valley Courier and the Shoreline Times.

### Pet Cemetery

The shrubs and flowers Rich has planted are a nice addition to the already placed benches.

### Beth Shalom Section – Martin Nadel – no report

## **VIII. Old Business**

### The Pauper or Free Ground Section

At the last meeting, we discussed a section of the cemetery with about 150 graves that were mostly unmarked and unnamed, formerly known as the Pauper Section. The Committee wanted to formerly rename this section. Motion was made and approved to rename this as the Goodwill Section.

Matt Elgart is still listed as a committee member but has not attended several of the most recent meetings. Melissa will give Matt a call to confirm he is getting the meeting notifications and still wants to remain on the committee.

## **IX. New Business**

### Financial Committee

The Financial Committee currently consists of Jayne Mather and Martin Nadel. Scott Nelson has agreed to join the committee.

### Cemetery after Hours

No one should be in the cemetery at night. Rich has asked the new resident trooper to occasionally drive through at night to make sure no one is on the grounds.

### Fall Walk

We need to set a date for this fall's walk and have decided on Saturday, October 26<sup>th</sup>, with a rain date of November 2<sup>nd</sup>. The committee would like to have Tim Haut lead the walk again this year. Sue Miron will give Tim a call.

## **ADJOURNMENT**

There being no further business, Mr. Forristall adjourned the meeting at 7:58 p.m.

Minutes submitted by Melissa Lowrey, Secretary