

FOUNTAIN HILL CEMETARY ASSOCIATION
September 17, 2012

I. CALL TO ORDER: Richard Forristall called to order the Executive Committee meeting of the September 17, 2012 Fountain Hill Cemetery Association at 7:10 p.m. at the Deep River Town Hall.

II. Roll Call: President Richard Forristall, Vice President Mark Lowrey, Directors: Rhonda Forristall, Jayne Mather, Sue Miron, Kim Olson, Martin Nadel and Secretary: Melissa Lowrey

Absent: Diane Brooks, Tom Skinner and Matt Elgart

III. Approval of Minutes: The minutes of the August 20, 2012 meeting were approved as written.

IV. Chairman's Report

Richard Forristall met with a Russell family member unhappy with the care being given to the family plot.

New Employee

Jesse Menard, grounds keeper, recently quit, due to a disagreement over responsibilities. John Johns expressed interest but the position had already been filled. Subsequently, the person did not work out and John Johns has been hired at ten dollars an hour. There is enough work to keep him employed through the fall, at which time, he will probably be laid off until the spring.

Cemetery Plots

Mr. Priest sold back two plots for \$800. We will resell them for \$950 each.

Diane Adams called stating she had lost the deed to one of her family's six plots. Richard wrote a letter confirming she still has six; two are in use and the other four can be used for cremation, if so chosen.

This brings up the point that when we buy back a plot, there is a deed the seller is required to fill out, transferring ownership back to the association. When sending out a deed for a plot purchase, a map and rules and regulations should be included, with instructions to file the information with the town. A contact phone number should also be included.

Lawn Mower

The lawn mower was just repaired again for an additional \$1300. There is a used zero-turn mower for purchase at \$800 that may work for us as a backup. Richard may also speak with John Olson about purchasing one of Whelen's old mowers.

Financial Report – Jayne Mather

Jayne Mather submitted the financial report (attached). We are on target at 33 percent.

Wooster Chapel – Mark Lowrey

Mark Lowrey reported he has almost completed framing/rebuilding the two flat roofs and they will soon be ready for siding by R.A. Parody. The left side will be a rubber roof (\$2,895) and the entry roof will have copper (\$2,090). There may be an additional cost if flashing is needed (\$1,000). Sashes still need to be rebuilt. Hopefully, the roof will be completed by the next meeting, to be held on November 19.

Mark had two Mass Maritime students looking for some volunteer hours. This past weekend they swept and painted the basement, covering the graffiti. They are looking to put in one more weekend for a total of 20 hours.

Mark stated the drain needs to be cleaned out and the ground re-graded and that should be a big help in drying out the basement. The next step is to raise money for glass for the windows and getting power to the building. Mark is trying to get a price from electrician Tim Lee.

Richard spoke with John Olson who has expressed interest in redesigning the lift from the basement to the chapel.

Superintendent Report

Shawn stated everything on the grounds is going well and he is getting ready for fall and leaf removal.

V. New Business

Storage Building

The office and bathroom in the new storage building are very dusty and dirty. Richard will speak with Shawn about regular cleaning. This space should be presentable for the public when they come in to discuss purchasing a plot and also may have need of the facilities. Richard will also bring in some computer covers.

Tim Haut's Annual Cemetery Walk Through

This has been set for October 27 at 10 o'clock, beginning at the Wooster Chapel. Sue will set up cider, coffee and donuts. Melissa will bring pumpkins. Richard will organize for the posters to be printed with Whelen and look into possibly adding a picture of Tim. This has not been finalized. Sue would like to have the posters displayed two weeks prior to the event. The committee would also like to put a poster up on the town board.

Cameras

Due to vandalism and with the new renovations to the Wooster Chapel, it has been decided to place some dummy cameras on the chapel roof as a deterrent. Hopefully, these can be replaced in the future with a working camera. It was also noted that the light on the storage building has a motion detector which should be turned on.

Town of Deep River to Pave

The town is to grind, resurface and pave the area by the pet cemetery and add an apron. The front and back of the storage building will be paved and some curbing added. There is no completion date at this time.

It was mentioned that the area by the Chapel and upper vista are also in need of repair.

There is to be an addition to the Jewish section. Richard will ask Shawn to mark out the area.

Pet Cemetery

Sue, Richard and Diane met to discuss pricing. The following was decided:

Plots - \$100 (2' x 2')

Granite - \$50 (12" x 12") this can either be purchased through the cemetery or individually

Internment - \$50

(Engraving is the responsibility of the individual)

A motion was made to approve the \$200 total per plot. This was approved.

Publicity

Town Newsletter

An article was published in the most recent newsletter reporting on the improvements for the Wooster Chapel.

Valley Courier

Rhonda has been speaking with Rita Christopher, a reporter, hoping she will publish an article about the repairs being done to the Wooster Chapel.

A motion was made to elect Melissa Lowrey as the new secretary for the Fountain Hill Cemetery Association. This motion was approved.

VI. ADJOURNMENT

There being no further business, Mr. Forristall adjourned the meeting at 7:50 p.m.

Minutes submitted by Melissa Lowrey