

FOUNTAIN HILL CEMETERY ASSOCIATION

July 16, 2012

Chairman Richard Forristall called the meeting to order at 7:03 PM at the Deep River Town Hall. In attendance were Directors Diane Brooks, Mark Lowrey, Jayne Mather, Susan Miron and Martin Nadel.

The May 21, 2012 minutes were approved as corrected to include the names of the officers and Board members elected at the meeting and names of those Directors who were authorized to sign legal documents and signatories on bank accounts.

Chairman's Report – There has been some recent vandalism at the Cemetery. Rich Forristall contacted the Town who will request additional surveillance by the Resident Trooper and Constables. Superintendent, Shawn Nelson has demolished the red shed which was falling apart.

Vice Chairman Mark Lowrey reported on projects that he has been working on at the Chapel:

Removed grates from the windows – all windows are now open allowing air circulation

Inspected the building with the following assessment – structurally the building is in very good condition. An electrician has looked at the building and will report on connecting the electricity.

Plans to power wash the inside of the building but needs to contact Connecticut Water Company to turn on the water.

The two flat roofs need to be repaired by fall in order to prevent additional water damage. Estimated cost is \$10,000.

Cleaned area going down to the basement. A dumpster was delivered and much trash was removed.

Jayne Mather, Treasurer distributed copies of the financial reports as of June 30, 2012. Income exceeds budget due to monies received to date from the Perpetual Care Fund, the Wooster Fund and proceeds from the sale of lots. Expenses are in line with the budget. There was a cash balance of \$22,764.75 as of the end of June. The Perpetual Care Fund at Essex Financial Services had a market value of \$115,155.35 as of June 30, 2012. Jayne also reported on our commercial insurance policies which renew on July 30, 2012. It was agreed that current values on our property and equipment are reasonable.

Rich gave the following report from Rhonda Forristall:

On June 9, 2012 Mark, Rich and Rhonda met with Alan Paradis, an architect, to look over the Chapel. He felt that the Chapel had good bones and with some strategic repairs could be operational again. He said he would need time to mull over our options before presenting them to the Board. Letters of inquiry regarding grants for Middlesex County were sent to Liberty Bank, Fischback Foundation and Middlesex County Community Foundation. Liberty Bank responded that we did not meet their funding priorities but no word has been received from the other organizations.

A motion was made and VOTED that Mark Lowrey be named Chairman of a Chapel Restoration Committee.

Rich reported on the Pet Cemetery. Curtis Turner received his Eagle Scout badge for this project. A recent storm washed out much of the soil. The Town assisted with furnishing additional fill and top soil. Spaces need to be marked and fees need to be established. Rich spoke with Shelley Bros. who could provide 12" x 12" footstones which could be sold for \$50.00 each. Rich, Sue Miron and Diane Brooks will meet and recommend fees, lot sizes etc. to our next meeting.

The following Committees and members were named:

Building – Tom Skinner, Mark Lowrey and Rich Forristall

Finance – Jayne Mather and Martin Nadel

Rules & Regulations – Sue Miron

Public Relations – Sue Miron and Rhonda Forristall

Records – Kim Olson and Rich Forristall

Nominations – Sue Miron and Diane Brooks

Rich reported for the Superintendent Shawn Nelson that the zero turn mower had been repaired after the wheel hit an object and blew the main bearing. Cost of repairs was \$1,260.42. Rich and Shawn spoke to the maintenance employee responsible.

Sue Miron will contact Tim Haut to set a date for the fall Cemetery walk. The date of October 27th will be recommended.

The meeting was adjourned at 8:00 PM.

The next meeting will be held at the Chapel on August 20, 2012 at 7:00 PM.

Respectfully submitted,

Jayne G. Mather