

FOUNTAIN HILL CEMETERY ASSOCIATION
Regular Meeting Minutes September 19, 2011

Richard Forristall, President, called the Regular Meeting of the Fountain Hill Cemetery Association to order at 7:08 P.M. Monday September 19, 2011. Present: Lori Guerette, Robert Larson, Mark Lowrey, Jayne Mather, Sue Miron, Martin Nadel, Kim Olson, Thomas Skinner.

Minutes: on MOTION made T. Skinner, seconded by J. Mather, and VOTED to accept the Minutes of July 2011. Motion CARRIED unanimously.

President's Report: R. Forristall noted letter concerning Wollock Estate with check for \$10,000, discussion to determine where funds should be deposited, will be deposited in General Fund.

Storm damage discussed, noted several monuments that were damaged by fallen trees, the town will be bringing in a chipper this week to help remove debris.

Financial Report: J. Mather presented the financial report, noted should be at approximately 67%, this report includes building project expenditures. Noted that J. Mather has taken over the bookkeeping at this time, will continue to process payroll.

Superintendent's Report: noted replacement of tires on old tractor, approximately \$1,000+, ordered through Whelen Engineering.

Grounds and Buildings Committee Report: T. Skinner made presentation concerning new Office building, building work mostly done by Mark Lowrey, need to set next committee meeting to further discuss project details, heating, well, electrical, on-demand hot water, insulation. Noted lower-level door will be slider to accommodate the large tractor. Will meet on Monday September 26 at 7:00 p.m.

Will have Board walk-thru of grounds Saturday September 24 at 4:00 p.m. starting at the Office.

Other Business: S. Miron introduced Curtis Turner and his father Eddie Turner. Presentation made concerning a potential boy scout Eagle project to develop a pet cemetery FHCA. Area to be considered is just beyond new Office building. Would like to install split rail perimeter fence along road and across from building, needs to develop plot plan, several benches, consideration of stone entrance, pillars, signage, develop walkway. Discussion of maintenance of and around fence. Board needs to determine actual area location, to be discussed further at special meeting. In order to qualify as Eagle project needs to meet certain criteria. Consideration of requesting annual maintenance by scouts of this area as part of their community service. Need to develop rules, regulations, fee schedule, burial type undetermined, burial caskets (shells) required, and only foot stones allowed. Burial plot size discussed, burials approximately 20-29 inches below ground, possible green burials. Budget - as part of scout fund raiser, consideration to be included as part of Fall Walk.

On MOTION made by R. Larson, seconded by L. Guerette, to approve the Pet Cemetery Project behind the new Office. Motion CARRIED unanimously.

On MOTION made by R. Larson, seconded by M. Nadel, to include burials of both cremated and non-cremated remains. Motion CARRIED unanimously.

On MOTION made by R. Larson, seconded by K. Olson, to have delineation of the pet cemetery from the rest of FHC. Motion CARRIED unanimously.

On MOTION made by R. Larson, seconded by K. Olson, to form a committee to work with Curtis on this project. Committee members are S. Miron, K. Olson, R. Larson. Motion CARRIED unanimously.

Discussion of Beth Shalom section, need for expansion, need for additional fill, area probing has been done to determine how much might be needed.

John Kennedy has contact R. Forristall offering to work with the Board to fix the roads, it will be extended to him to start the 'Friends Of' committee to work on this project.

R. Forristall noted that he has been contacted by someone that is moving out of the area, has her son's cremated remains and needs to bury them. R. Forristall will work with the family to make arrangements.

Noted damage by squirrels to paperwork in Chapel, will use file cabinets for storage.

Future plan to review Rules and Regulations and Fee Schedule to make amendments concerning cremations.

Noted Fall Walk will be held on Saturday October 29 at 10:00 a.m., with rain date of November 5. To be led by Rev. Tim Haut. Posters to be developed for distribution.

Discussion of shredding documents, can be taken to Whelen for bulk shredding.

Discussion of cleaning ledge area in Ziegler Section, initially would need to have shoveled off.

Discussion of removing trees that are not in good condition, need to have removed before further damage to stone monuments, need more supervision of grounds to determine areas of needs.

Adjournment: on MOTION made by R. Larson to adjourn at 8:39 P.M.

Respectfully submitted:

Lori J. Guerette, COA