

FOUNTAIN HILL CEMETERY ASSOCIATION
Regular Meeting Minutes July 18, 2011

Richard Forristall, President, called the Regular Meeting of the Fountain Hill Cemetery Association to order at 7:00 P.M. Monday July 18, 2011. Present: Lori Guerette, Mark Lowrey, Jayne Mather, Kim Olson, Thomas Skinner.

Minutes: on MOTION made J. Mather, seconded by K. Olson, and VOTED to accept the Minutes of June 2011. Motion CARRIED unanimously.

President's Report: R. Forristall is making donation of shrubs and other plantings.

Financial Report: J. Mather reported updated fiscal report, current revenues are 16%, should be at 16.7%, expenditures at 14%, receipt of Wooster Funds, adjustment of Rental/Truck lines. Noted receipt of bill from MidState of \$3,000 for tractor repairs-budgeted.

Superintendent's Report: tractor repaired, shrub trimming started - has requested additional helper from the town.

Grounds and Buildings Committee Report: update on building project, noted concrete forms for foundation are in, anticipated pouring tomorrow by D & H (\$12,625), discussion of financial obligations, startup funds for builder as contracted, M. Lowrey will give financial projection on when disbursements should be made in near future. Building construction itself should be approximately two to two and a half months. Have not received invoice yet from Brian Ahern. Update of dumpster invoicing, payment made, anticipate receipt of rebate of metal removed from demolition. Hope to have help from town on road repairs once project is complete.

Update concerning State Health District, which has given verbal approval on project.

Need to schedule building committee meeting to discuss utilities, will make accommodation in foundation for piping. Will be calling Sima Well to get started with water process. Ahern will get design of septic to local Health District.

Appreciation noted for M. Lowrey for work done in acting as liaison between town hall, state and Board.

Discussion of name for building.

Next building committee meeting will be August 1st at 7:00 p.m.

Next regular meeting of directors will be September 19 at 7:00 p.m.

Other Business: discussion of disposition of Cremation Order forms requested by the State, temporarily held in Chapel, J. Mather will notify.

Noted there has not been a representative from the Selectmen's office attend any meeting in several months, but noted that L. Guerette has periodically given an update at meetings.

Discussion of amount the building committee has been authorized to commit to at this point on this project - \$75,000, and amount that potentially the project will be. Discussion of materials sources, potential donation. On MOTION made by L. Guerette, seconded by T. Skinner, to approve the building committee to spend up to \$100,000 for the project. Motion CARRIED.

Review of other miscellaneous papers found in office.

Discussion of office hours, noted on old Schedule of Charges that office hours are 8:00 a.m. through 4:00 p.m. Monday thru Friday. Town cell phone, which is carried by S. Nelson, has original office phone 860-526-4752

Discussion of pet cemetery, boy scout is working through the process at the troop level.

Discussion of Beth Shalom section, probing of area for additional burials.

Discussion of veterans markers, Legion has placed some, discussion of metal markers which can be developed and donated to the Legion.

Future article in Newsletter to discuss building project, plot availability, anticipation of raising rates at year end, Fall Walk, Haunted Collector.

Discussion of revised Rules and Regulations, and printing new as needed.

Discussion of Chapel, need for clean up as a project for Girl Scouts, major renovation needed.

Adjournment: on MOTION made by K. Olson to adjourn at 8:20 P.M.

Respectfully submitted:

Lori J. Guerette, COA